



Department of Regional Development, Manufacturing and Water (DRDMW) – Application for permit to take water

Burnett River sub-scheme customer 'how-to' guide

Burnett River sub-scheme customers who wish to access out of allocation (OOA) water from a meter on the Burnett River will need a water permit from DRDMW.

Sunwater customers on the Isis or Woongarra channel will not require a permit.

Water permits are managed by DRDMW and can be applied for by completing the form available at business.qld.gov.au/industries/mining-energy-water/water/authorisations/application-forms#permits.

DRDMW will begin issuing permits from mid-March 2023 with permits valid until 30 June 2025.

The below guide details the required inputs of each section of the permit form, relevant to the Paradise Dam Out-of-Allocation Events.

Questions about the permit process can be directed to DRDMW on 1800 135 531.



Water Act 2000 – Form W2F007

ABN 51 242 471 577

Application for permit to take water

Purpose of the form	
To apply for a permit to take water where the activity is of a temporary nature. This application must be approved before the activity commences.	
Part A Applicant details	
Specify the full name(s) of all individuals or corporations applying for this permit:	
<input type="text"/>	
If the applicant is a corporation, please supply the ACN:	
Attention (Optional) (e.g. Principal, Secretary, Managing Director)	
Street address:	
Mailing address (if same as street address write 'as above'):	
Main contact for this application	
The contact details provided will be used by the department for the purpose of communications under the <i>Water Act 2000</i> . The department may be required or authorised by legislation to disclose your information to other third parties.	
Full name:	
Preferred phone:	Alternative phone:
Email:	
Part B Water use	
Activity must be approved prior to commencement. The activity must have a reasonably foreseeable conclusion date.	
Details of activity:	
<input type="text"/>	
Date activity is to commence:	Date activity is to conclude:
Privacy statement: Collection of information on this form is authorised by 137 of the <i>Water Act 2000</i> and will be used by the department for the purpose of processing your application. The department may be required or authorised by legislation to disclose your information to other third parties. The information may be searchable, disclosed to and used by the public as allowed, authorised or required by legislation.	

Standard client information. Notification of OOA event will be by SMS from Sunwater, mobile number is required.

Date activity is to commence should be listed as March 2023 (actual date of releases to begin will be confirmed via SMS to customers).

In most instances the details will be "irrigation". The conclusion will be 30/06/2025.

Part B Water use			
Specify the source of water. This permit allows for water to be taken from one source at a time.			
<input type="checkbox"/> Water in a watercourse, lake or spring	Name: _____		
<input type="checkbox"/> Underground water	Aquifer name:	Depth: _____	
	Groundwater sub-area:	Depth: _____	
	Management zone:	Depth: _____	
<input type="checkbox"/> Overland flow	Catchment area: _____		
Additional location details (e.g. zone) (if applicable): _____			
Specify the location where water will be taken. If water will be taken from a point on land within the bed and banks of the watercourse which cannot be properly described in terms of a Lot on plan, enter the property description of the nearest adjacent land and tick the 'Adjacent to' box.			
Lot	Plan	Adjacent to (✓)	Property description
		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	
Attach a map showing the source and location from which water will be taken. Include property boundaries, lot on plan descriptions, existing water facilities, and the location of any watercourse, lake, or spring.			
Part C Proposed amount of water			
Specify the amount of water proposed for the activity. All sections must be completed in order for the activity to be assessed.			
Maximum rate of water take _____ litres per second			
Volume required _____ megalitres per <input type="checkbox"/> day <input type="checkbox"/> week <input type="checkbox"/> month			
Total volume of water required _____ megalitres			
Part D Comments			
Provide any further comments or information that may be of assistance in assessing this application. Attach additional information to your application as required.			

This is the watercourse you intend to take from i.e., Burnett River.

This is the location where you intend to take the water from – lot and plan details are on rates notices.

Include rate of take or pump size is (pump size can go in part D).

Note: You do not need to enter data for 'volume required' and 'total volume'.

Meter and offtake details required.

Standard client information/declaration. Ensure this is signed by the appropriate account holder.

Part E Applicant declaration	
All applicants to complete and sign the declaration below. If more signature space is required, copy or print a blank copy of this page, complete and attach.	
I/we declare that the information contained in this application and materials submitted in support is true and correct.	
Individual	
Name:	Name:
Signature:	Signature:
Position/Title: (if applicable)	Position/Title: (if applicable)
Date:	Date:
Name:	Name:
Signature:	Signature:
Position/Title: (if applicable)	Position/Title: (if applicable)
Date:	Date:
Corporation Executed for and on behalf of	
Organisation name:	
ACN:	
By (name):	By (name):
Position:	Position:
Signature:	Signature:
Date:	Date:
Witnessed by:	Witnessed by:
Witness signature:	Witness signature:
Date:	Date:

Submitting an application

Customers can either email applications to waterservices.bundaberg@rdmw.qld.gov.au, mail to PO Box 1167 Bundaberg 4670 or deliver to the DRDMW Office at 16 – 32 Enterprise Street, Bundaberg.

Emailing application

Complete the form digitally, excluding the signature in section E then print the form, sign, scan or take a photo of the signed form and email to the above address.

Mailing or delivering application

Forms can be printed and completed in writing. If completing the form digitally you will need to exclude the signature in section E then print the form, sign and mail or deliver to the above addresses.