

## Meeting Minutes

**Date:** Friday 17<sup>th</sup> May 2019

**Time:** 2:00pm – 3:00pm

**Location:** Maryborough Canegrowers, 106 Bazaar Street, Maryborough

**Attendees:** Geoff Wormwell, Independent Chair  
Allen Birt; Norm Muller; Scott Maxwell; Scott Allcott; Elyse Riethmuller, representing customers  
Trevor Crook, MSF Sugar Pty Ltd  
Lisa Welsh, SunWater, General Manager Customer Strategy  
Gloria Vega, SunWater, Asset & Resources Portfolio Manager  
Tony Reynolds, SunWater, Senior Administrator, Burnett & Lower Mary

**Guests:** None

**Apologies:** Darren Large, SunWater, Area Operations Manager, Burnett & Lower Mary  
Trevor Dean, Fraser Coast Regional Council

**Chair:** Geoff Wormwell      **Minutes:** Tony Reynolds

Agenda Items		
Item No.	Agenda Item	Presenter
1.	<b>WELCOME</b> 1.1 Declaration of interests 1.2 Minutes 09 February 2019 and telephone conference 01 May 2019 1.3 Actions	Chair
2.	<b>DISCUSSION TOPIC</b> Potential SunWater Access Charge	Lisa Welsh
3.	<b>OPERATIONAL UPDATE</b> 3.1 SunWater operational Update 3.2 Industry update	Andrew Maughan Members
4.	<b>NEXT STEPS</b> 4.1 Agenda items for next meeting 4.2 Confirmation of date of next meeting	Chair
	<b>MEETING CLOSE</b>	

### 1. Welcome

**1.1** Chair opened the meeting at 13:55 and asked attendees to declare any perceived or real conflicts of interests. There were none.

**1.2** Minutes of 9<sup>th</sup> December meeting reviewed and minutes of teleconference meeting of 1<sup>st</sup> May reviewed and accepted as correct. Original signed by Chairman and retained by SunWater for electronic filing.

**1.3** Refer to document “*Action list for Lower Mary CAB*” [SunWater document #2406539]. Tabulated to contain all action items requiring attention. Document reviewed and updated.

## **2. Potential SunWater access charge**

Lisa tabled Sunwater proposal document “*Access Charge – for discussion with Lower Mary Customer Advisory Board*” [SunWater internal document #2437910].

Members were sent this document for review prior to and for discussion at this meeting. Lisa provided further background information on the reason behind the proposal and to seek the opinions of the CAB.

Lisa explained Sunwater had developed the proposal with Queensland Farmers Federation whose Water and Energy Policy committee would formally consider the proposal at their end of May meeting.

This access charge proposal has also been discussed with the Mareeba-Dimbulah Irrigation Advisory Council.

It is anticipated the access charge option will be included in some form in the draft QCA pricing report for comment and consideration by other interested parties.

After some discussion the consensus of the CAB was they supported the concept in principle, noting that it is consistent with their vision for the scheme, and endorsed the proposal subject to the final arrangements approved by the QCA.

## **3. Operational Update**

**3.1** On behalf of Darren Large, Andrew presented the operational report. The CAB recognised the good work that Darren had done to compile and make available this information.

The CAB has request further refinement of this report to include prior year customer service target compliance, maintenance or breakdown issues, Water Allocation use by scheme sub-sections and historical (2-3 years) data.

This report is circulated about five days before each meeting, with other paperwork, for review and comment by exception.

Action item: Darren to update the operational report with further proposed changes 1) inclusion of Bulk water entitlement details; 2) inclusion of prior history {past 3-5 years} of service target performance, customer complaints/feedback; 3) inclusion of a new item showing costs of shutdown jobs for the last period reported and 4) if available Water Allocation use for each scheme sub-section with historical data and 5) inclusion of current financial status column in the Non-Routine page of actual spend compared to budget allocated.



**3.2** Each board member was asked if there was any industry updates or news that was relevant to the board. There was nothing of material note to discuss. Trevor Crook informed the group the Glendorf Off-stream storage project was discussed with local parliamentarians during the current federal election campaign.

#### 4. Next Steps

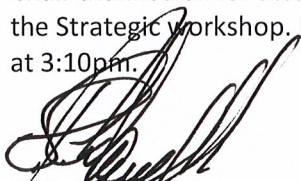
**4.1** Agenda items to be updated prior to the next meeting and consistent with the outcomes of the strategic planning workshop. If there was much feedback in the drafted outcomes from the workshop, the Board agreed it would be prudent to hold a teleconference (limit of 1 hour proposed) to discuss and resolve any issues ahead of the net meeting. The Board also discussed the need to have a teleconference between meetings to keep on track.

Action item: Lisa to provide a summary of the strategic planning meeting outcomes as soon as practical.

**4.2** Next meeting will be Friday 09<sup>th</sup> August commencing at an earlier time of 09:30am and scheduled to conclude by mid-day. A site tour will then follow until approximately 3:00pm. Lunch will be provided by SunWater at the start of the tour.

Action item: Darren and Tony to arrange an inspection itinerary and advise details to CAB members.

Chair thanked all for attending and expressed his appreciation for each member's time, ideas and input to the Strategic workshop. He also thanked Gloria for her work in facilitating the workshop. Meeting closed at 3:10pm.



Geoff Wormwell  
Chair

Date

9 / 8 / 19.