



## APPLICATION TEMPORARY TRANSFER

General application form for all Sunwater schemes excluding Chinchilla Weir, Macintyre Brook, St George and Three Moon Creek. Applications for these schemes are available [here](#).

### Part A - Seller details - form must be completed and signed by Principal Account/Water Allocation Holder

Note: the contact details supplied should relate to the Principal Account/Water Allocation Holder completing this form

Customer Account ID  Water Account ID

Customer account name \_\_\_\_\_

Address \_\_\_\_\_

Select preferred Email  Email address \_\_\_\_\_

notification method SMS  Mobile number \_\_\_\_\_

**\*\*Please note, the method chosen as well as contact information supplied (if different to what is noted on your account) will be updated as your preferred contact method for all future Sunwater correspondence. Only one preferred method of contact can be selected\*\***

### Part B - Buyer details - form must be completed and signed by Principal Account Holder

Note: the contact details supplied should relate to the Principal Account/Water Allocation Holder completing this form

Customer Account ID  Water Account ID

Customer account name \_\_\_\_\_

Address \_\_\_\_\_

Select preferred Email  Email address \_\_\_\_\_

notification method SMS  Mobile number \_\_\_\_\_

**\*\*Please note, the method chosen as well as contact information supplied (if different to what is noted on your account) will be updated as your preferred contact method for all future Sunwater correspondence. Only one preferred method of contact can be selected\*\***

### Part C - Transfer volume details

Note: All fields in this section must be completed for this application to be assessed

Sellers nominated transfer volume	ML	*Price per ML	\$	Water Year	/
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If sale price is \$0, please tick which of the following reasons applies.

<input type="checkbox"/>	The temporary transfer is between accounts of the same holder
<input type="checkbox"/>	The seller and buyer are related or associated at the date of approval
<input type="checkbox"/>	The temporary transfer is a gift
<input type="checkbox"/>	Remaining water in an account is included in the sale price of an associated entitlement
<input type="checkbox"/>	Water is temporarily transferred pursuant to some other arrangement

### Mandatory publishing of temporary trade information

By signing and submitting this application form, the seller and buyer consent to details of the temporary trade, including the volume of the transfer, the zone from which the transfer is transferred from and to, the effective date and sale price, being published and made available on the Sunwater website, and to these and other details including the name of the seller and the buyer being made available to or as required by the Department of Regional Development, Manufacturing and Water. Should customers have concerns about this information being published and made available, please make contact with Sunwater on 13 15 89 prior to submitting this application.

### Sunwater office

PO Box 15536  
CITY EAST QLD 4002

Ph: 13 15 89  
Fax: 07 3036 6482  
Email: [customersupport@sunwater.com.au](mailto:customersupport@sunwater.com.au)

Our Privacy Policy can be viewed at [www.sunwater.com.au](http://www.sunwater.com.au)

Phone: 13 15 89

Email: [customersupport@sunwater.com.au](mailto:customersupport@sunwater.com.au)

Visit: [www.sunwater.com.au](http://www.sunwater.com.au)

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## Part D – Transfer statement

This application is made under the supply contract and is a seasonal water assignment under the Water Act 2000. The seller warrants that they have sufficient water available under their contract with Sunwater for the proposed temporary transfer. The seller requests to reduce the volume available to them by the nominated transfer volume and the buyer requests to increase the volume available to them by the assessed volume. The buyer warrants they have approval under the Planning Act 2016 for their pump taking the water. The buyer and seller acknowledge they have read and agree to the transfer conditions included on this form and acknowledge in addition to the transfer conditions this application will be assessed by Sunwater in accordance with the local conditions for the water supply scheme in place on the day that Sunwater receives this application. This form must be signed by a party listed as a customer on the supply contract or listed as a holder of the Interim Water Allocation/Water Allocation ("relevant signatory"). The relevant signatory may sign this form personally, or an authorised person may sign on their behalf. Sunwater accepts the signatures of persons authorised to sign under a relevant Power of Attorney, where a copy of that Power of Attorney is attached/already submitted. Authorised persons should specify on whose behalf they are signing, and whether they are signing under a Power of Attorney. Please note, Principal Account Holders have the authority to sign a manual temporary transfer form. By signing this you are agreeing that you have read the current local conditions for the relevant scheme available from [sunwater.com.au](http://sunwater.com.au) or from Sunwater.

### Seller (must be Principal Account/Water Allocation Holder)

Signature	Print name	Date

### Buyer (must be Principal Account/Water Allocation Holder)

Signature	Print name	Date

Tick where relevant:	Buyer	Seller
Signed under Power of Attorney (copy attached/already submitted)		

## Temporary transfer conditions

### What is a temporary transfer

A temporary transfer enables two customers to transfer available water in the current water year. Please note you can now perform a temporary transfer online using Sunwater Online.

The seller's remaining available water for the water year will be reduced by the nominated transfer volume. The water available to the buyer will be increased by this volume, less any Loss Adjustment (the Assessed Volume).

The volume available to the buyer is not affected by any increases in Announced Allocation during the water year.

Temporary transfers do not alter the buyer or seller's access conditions for taking water from a channel or pipeline.

### Volume that can be transferred

The maximum amount the seller may transfer is the volume available to the seller on their water account at the time of application. By signing this form, the seller warrants they have sufficient water available for the temporary transfer. The seller is encouraged to check their meter reading to determine if such water is available.

Available water balances can be viewed by logging into Sunwater Online.

If the seller applies to transfer more than their available water, they will be in breach of their supply contract with Sunwater.

### Loss adjustments

Refer to Local Conditions specific to each water supply scheme.

### Application

To apply for a transfer, both the buyer and seller should complete and sign this application form and submit it either by fax, email or pail as per the details above.

Sunwater will notify the buyer and seller via their preferred contact method confirming receipt of, and provided the application has been completed correctly, whether the temporary transfer has been approved or rejected. The rules applied by Sunwater in determining whether to approve or refuse application for transfers can be found in the Local Conditions, specific to each Water Supply Scheme. The Local Conditions applying to your application will be the Local Conditions in place on the day your application is received by Sunwater. A copy of the current Local Conditions can be obtained by contacting Sunwater or from [www.sunwater.com.au](http://www.sunwater.com.au).

You should contact Sunwater prior to signing the application form to ensure you have a current version of the application form and a current copy of the Local Conditions. Your application will not be assessed by Sunwater unless you have used the most up-to-date version of the application form.

### End of water year applications

Please ensure the application form is submitted at least five (5) business days prior to the end of the current water year.

**Note:** In most circumstances, applications cannot be processed if the buyer or seller have an overdue balance. For more information, please contact customer support on 13 15 89.

## Temporary transfer conditions

### Approved pumps

The buyer must ensure they have obtained approval under the *Planning Act 2016 (Qld)* for their pump. This may include prior approval under a license.

### WARNING

Any transfer of money between the buyer and the seller is made at their own risk.

The buyer should not begin accessing the water from a temporary transfer until they receive confirmation from Sunwater the temporary transfer has been approved. If a buyer exceeds its existing entitlement and the temporary transfer is refused, Sunwater is required to report the buyer to the Department of Regional Development, Manufacturing and Water (DRDMW).

Customers should be aware that any temporary transfer undertaken in conjunction with a carryover application is subject to the carryover cancellation rules for that scheme.

### Collection of your personal information

Sunwater collects and uses your personal information to provide products, services and information to you, its customers, for its business operations and to comply with the law. Our Privacy Policy (which includes our Credit Reporting Policy) can be viewed at [www.sunwater.com.au](http://www.sunwater.com.au) and tells you how we usually collect, use and disclose your personal information, credit information and credit eligibility information and how you can ask for access to it or seek correction of it. Our Privacy Policy also contains information about how you can make a complaint and how we will deal with such a complaint.

If you would like further information about our privacy policies or practices, please contact our Privacy Contact Officer using the contact details below.

**Post to:** Sunwater Information Services  
PO Box 15536, City East, Queensland 4002

**Phone:** +61 7 3120 0000

**Fax:** +61 7 3036 6482

**Email:** [IMPrivacyRequests@sunwater.com.au](mailto:IMPrivacyRequests@sunwater.com.au)

### Land and Water Management Plan

You may wish to contact DRDMW to clarify any requirements for a Land and Water Management Plan.

### Supply contract

The buyer must have a Supply Contract with Sunwater for delivery of the water prior to the application being made. To accelerate the processing of this form, please ensure **all** accounts are up to date, with no overdue amounts owing. Where the seller may have an arrangement with Sunwater for payment of outstanding charges, Sunwater may approve the transfer subject to these proceeds being paid to Sunwater to reduce the overdue amount. You can check your balance by logging into Sunwater Online.

### Transfer adjustment fee

Refer to Local Conditions specific to each water supply scheme.