



APPLICATION

TEMPORARY TRANSFER

**Part A – Seller details – form must be completed and signed by Principal Account/Water Allocation Holder**

Note: the contact details supplied should relate to the Principal Account/Water Allocation Holder completing this form

Customer Account ID  Water Account ID

Customer account name \_\_\_\_\_

Address \_\_\_\_\_

Select preferred Email  Email address \_\_\_\_\_

notification method SMS  Mobile number \_\_\_\_\_

**\*\*Please note, the method chosen as well as contact information supplied (if different to what is noted on your account) will be updated as your preferred contact method for all future Sunwater correspondence. Only one preferred method of contact can be selected\*\***

**Part B – Buyer details - form must be completed and signed by Principal Account Holder**

Note: the contact details supplied should relate to the Principal Account/Water Allocation Holder completing this form

Customer Account ID  Water Account ID

Customer account name \_\_\_\_\_

Address \_\_\_\_\_

Select preferred Email  Email address \_\_\_\_\_

notification method SMS  Mobile number \_\_\_\_\_

**\*\*Please note, the method chosen as well as contact information supplied (if different to what is noted on your account) will be updated as your preferred contact method for all future Sunwater correspondence. Only one preferred method of contact can be selected\*\***

**Part C – Transfer volume details**

Sellers nominated transfer volume	ML	*Price per ML	\$	Water Year	/
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This application is made under the Standard Water Supply Contract and is a Seasonal Water Assignment under the Water Act 2000. The seller warrants that they have sufficient water available under their contract with Sunwater for the proposed temporary transfer. The seller requests to reduce the volume available to them by the nominated transfer volume and the buyer requests to increase the volume available to them by the assessed volume. The buyer warrants they have approval under the Integrated Planning Act for their pump taking the water. The buyer and seller acknowledge they have read and agree to the transfer conditions on the back of this form and acknowledge in addition to the Transfer Conditions this application will be assessed by Sunwater in accordance with the local conditions for the water supply scheme in place on the day that Sunwater receives this application. This form must be signed by a party listed as a customer on the Water Supply Contract or listed a holder of the Interim Water Allocation/Water Allocation ("relevant signatory"). The relevant signatory may sign this form personally, or an authorised person may sign on their behalf. Sunwater accepts the signatures of persons authorised to sign under a relevant Power of Attorney, where a copy of that Power of Attorney is attached/already submitted. Authorised persons should specify on whose behalf they are signing, and whether they are signing under a Power of Attorney. Please note, Principal Account Holders have the authority to sign a manual temporary transfer form. By signing this you are agreeing that you have read the current local conditions for the relevant scheme available from sunwater.com.au or from Sunwater.

**Customers eligible for carryover**

Please refer to the 'Temporary transfer and carryover warning' of the Temporary Transfer conditions (over page) prior to signing this form.

**Seller (must be Principal Account/Water Allocation Holder)**

Signature	Print name	Date

**Buyer (must be Principal Account/Water Allocation Holder)**

Signature	Print name	Date

Tick where relevant:	Buyer	Seller
Signed under Power of Attorney (copy attached/already submitted)	<input type="checkbox"/>	<input type="checkbox"/>

Phone: 13 15 89

Email: customersupport@sunwater.com.au

Visit: www.sunwater.com.au

Delivering water for prosperity

### What is a temporary transfer

A temporary transfer enables two customers to transfer available water in the current water year. Please note you can now perform a temporary transfer online using Sunwater Online.

The seller's remaining available water for the water year will be reduced by the nominated transfer volume. The water available to the buyer will be increased by this volume, less any Loss Adjustment (the Assessed Volume).

The volume available to the buyer is not affected by any increases in Announced Allocation during the water year.

Temporary transfers do not alter the buyer or seller's access conditions for taking water from a channel or pipeline.

### Volume that can be transferred

The maximum amount the seller may transfer is the volume available to the seller on their water account at the time of application. By signing this form, the seller warrants they have sufficient water available for the temporary transfer. The seller is encouraged to check their meter reading to determine if such water is available.

Available water balances can be viewed by logging into Sunwater Online.

If the seller applies to transfer more than their available water, they will be in breach of their supply contract with Sunwater.

### Application

To apply for a transfer, both the buyer and seller should complete and sign this application form and submit it either by fax, email or pail as per the details above.

Sunwater will notify the buyer and seller via their preferred contact method confirming receipt of, and provided the application has been completed correctly, whether the temporary transfer has been approved or rejected. The rules applied by Sunwater in determining whether to approve or refuse application for transfers can be found in the Local Conditions, specific to each Water Supply Scheme. The Local Conditions applying to your application will be the Local Conditions in place on the day your application is received by Sunwater. A copy of the current Local Conditions can be obtained by contacting Sunwater or from [www.sunwater.com.au](http://www.sunwater.com.au).

You should contact Sunwater prior to signing the application form to ensure you have a current version of the application form and a current copy of the Local Conditions. Your application will not be assessed by Sunwater unless you have used the most up-to-date version of the application form.

### End of water year applications

Please ensure the application form is submitted at least five (5) business days prior to the end of the current water year.

**Note:** In most circumstances, applications cannot be processed if the buyer or seller have an overdue balance. For more information, please contact customer support on 13 15 89.

### Loss adjustments

Refer to Local Conditions specific to each water supply scheme.

### Approved pumps

The buyer must ensure they have obtained approval under the Integrated Planning Act for their pump. This may include prior approval under a license.

### WARNING

Any transfer of money between the buyer and the seller is made at their own risk.

The buyer should not begin accessing the water from a temporary transfer until they receive confirmation from Sunwater the temporary transfer has been approved. If a buyer exceeds its existing entitlement and the temporary transfer is refused, Sunwater is required to report the buyer to the Department of Regional Development, Manufacturing and Water (DRDMW).

Customers should be aware that any temporary transfer undertaken in conjunction with a carryover application is subject to the carryover cancellation rules for that scheme.

### Land and Water Management Plan

You may wish to contact DRDMW to clarify any requirements for a Land and Water Management Plan.

### Supply contract

The buyer must have a Supply Contract with Sunwater for delivery of the water prior to the application being made. To accelerate the processing of this form, please ensure **all** accounts are up to date, with no overdue amounts owing. Where the seller may have an arrangement with Sunwater for payment of outstanding charges, Sunwater may approve the transfer subject to these proceeds being paid to Sunwater to reduce the overdue amount. You can check your balance by logging into Sunwater Online.

### Transfer adjustment fee

Refer to Local Conditions specific to each water supply scheme.

### Temporary transfer and carryover warning

Customer's intending to temporary transfer water need to be aware that carryover can be cancelled in accordance with the applicable cancellation rules. This and the application of quarterly loss factors may result in your account having a negative water balance.

In these circumstances Sunwater may be required to report you to the regulator.

**Note: This warning does not apply to Nogo Mackenzie Water Supply Scheme customers.**

### Example 1: Cancellation of carryover

You might apply to carryover your remaining volume of 8ML from the 2018/2019 water year. Sunwater may approve the carryover of 4ML. As a result of the carryover (4ML) and the 2019/2020 announced allocation (20ML) you will have 24 ML available during 2019/2020. You have decided not to use any of this water but to temporary transfer the entire 24ML. However, the carryover is then cancelled in September. You have not used any of the carryover water (i.e. no water has passed through your meter) but, you have finalised the temporary transfer of 24ML. The difference between your water use (at the time of the cancellation) (i.e. 0ML) and the original carryover volume (i.e. 4ML), is deducted from your water balance at the time of the cancellation.

**The volume you have temporary transferred is not factored into this calculation, it is based entirely on water usage as measured at your meter.**

Therefore, you will have an entitlement to 20ML but have temporary transferred 24ML. You will have a negative balance and Sunwater will provide you with notice that you are in breach of the standard supply contract. If this breach is not remedied, Sunwater will be required to notify the regulator.

**\*Price per ML field is an optional field**

**Example 2: Temporary transfer with carryover and quarterly losses applied – Barker Barambah Water Supply Scheme customers only**

You might apply to carryover your remaining volume from the 2019/2020 water year. Sunwater may approve the carryover of 4ML after the 1<sup>st</sup> quarter loss factor of 12% has been applied. As a result of the carryover (4ML) and the 2020/2021 announced allocation (20ML) you will have 24 ML available during 2020/2021. You have decided temporary transfer 21ML in August. On 27<sup>th</sup> September a meter read is entered recording usage of 1.802ML. Effective 30<sup>th</sup> September the 2<sup>nd</sup> quarter loss factor of 18% is applied to the carryover balance deducting .395ML from the account. Effective 31<sup>st</sup> December the 3<sup>rd</sup> quarter loss factor of 13% is applied to the carryover balance deducting a further .234ML from the account.

In March, when carryover expires, the remaining 1.569ML of carryover is cancelled and deducted from the account. This will result in a negative balance of 0.210ML on your water account placing you in breach of your contract with Sunwater.

More examples relevant to each carryover eligible scheme can be found on our website here:

<https://bit.ly/temptransferinfo>

## Sunwater office

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