

## APPLICATION SUBDIVISION OR CHANGE OF WATER ALLOCATION SUNWATER WATER SUPPLY CONTRACT

Please note a subdivision or change to a water allocation is processed by the Registrar. This application is to manage changes to Water Supply Contracts with Sunwater in accordance with legal requirements. This form becomes part of your contract with Sunwater, as such processing may be delayed if incomplete and/or all required attachments are not supplied. Please ensure you complete the checkpoint on page 2 before you submit this application.

Part A – Not applicable					
Part B - Customer details					
Customer Account ID: _____		Water Account Number: _____			
Account name: _____		ABN/ACN: _____			
Mobile: _____		Email address: _____			
Address for invoices			Physical address - not a PO Box or mail service		
Name/Dept: _____			<input type="checkbox"/> Same as address for invoices (tick) OR		
Address: _____			Address: _____		
Suburb: _____			Suburb: _____		
State: _____		Postcode: _____			
State: _____		Postcode: _____			
Preferred invoice delivery method    Mail <input type="checkbox"/> Email <input type="checkbox"/> Email Address: _____					
Part C – Not applicable					
Part D – Customer water allocation particulars (only if applicable)					
Please note: It is a requirement of this application that you attach a copy of the Dealing Certificate.					
Water allocation number		Nominal volume	ML	Zone	
Water allocation number		Nominal volume	ML	Zone	
Tick which applies: <input type="checkbox"/> Subdivision <input type="checkbox"/> Amalgamation <input type="checkbox"/> Zone Change					
Please use the below field to show new lots by volume (ML) e.g. 1 x 50ML (amalgamation) or 2 x 100ML (subdivision): _____					
Purpose	From		To		
Zone	From		To		
Priority	From		To		
Part E – Transfers out of channel system – termination fees (zone change only)					
If the customer has a channel contract and seeks to change the location to the river then a termination fee may apply. Refer to the relevant Water Supply Scheme's Fees and Charges Schedule for tariffs.					
Part F – Change statement					
The customer gives notice under their contract to change their Water Allocation. Important to note:					
<ul style="list-style-type: none"> <li>Zone Change - the estimated remaining water balance on the water account in the current zone will be transferred to a new water account in the new zone when the change of title is registered. We will discuss with you at the time of reviewing your application any rules relevant to your scheme. Please refer to the Application Terms and Conditions for additional transfer considerations.</li> <li>Priority change - if the announce allocation of the current or new priority is less than 100% then the transfer to the new priority will not occur until the start of the next water year.</li> </ul>					
The customer is required to provide Sunwater the copy of the new Registration Confirmation Statement issued by the Registrar. The customer agrees to the terms outlined in this application. The customer further acknowledges that Sunwater may need to apply conditions in relation to distribution losses associated with the delivery of additional water into the channel system. Solicitor signing on behalf of the customer: Where a solicitor acting for a customer signs this application, the solicitor warrants that their client has read, understood and agreed to be bound by the Terms & Conditions and Change Statement.					

Phone: 13 15 89

Email: [customersupport@sunwater.com.au](mailto:customersupport@sunwater.com.au)

Visit: [www.sunwater.com.au](http://www.sunwater.com.au)

Signed by all relevant signatories		
Signature	Print name	Date
For solicitors (signing on behalf of seller/relevant signatories)		
Firm name: _____ Best contact number: _____		
Firm address: _____		
Checkpoint		
	I have completed all sections (A-F)	
	I have attached a copy of the Dealing Certificate issued by the Department of Regional Development, Manufacturing and Water (DRDMW).	

## Application terms and conditions

### Response time by Sunwater

#### Change of water allocation (purpose, zone, priority)

Issue supply contracts and issue Notice to Registrar (NTR) within 17 business days from receipt of all required documentation/forms.

**Subdivision** -provide supply contracts and issue NTR within 17 business days from receipt of all required documentation/forms.

#### Application

This application must be signed by the customer or their solicitor. Please attach your Dealing Certificate to enable Sunwater to accept and proceed with this application.

#### Application fees

Please refer to the Fees and Charges schedule for the applicable Administration and Transfer Fees.

#### Customer's contract

The customer will be issued with a new contract after:

- Sunwater's change of water allocation conditions are met; and
- Should the change move water out of the channel, the payment of the applicable termination fees.

The customer is required to notify Sunwater that a change of allocation has been registered and to provide Sunwater a copy of the new Registration Confirmation Statement (RCS) issued by the registrar.

#### Part B transfer volume of available water (zone change only)

To transfer the estimated remaining water balance, a Temporary Transfer Application form will be required to be submitted in conjunction with this application. The estimated remaining water balance on the water account in the current zone will be transferred to a new water account in the new zone when a change of title is registered. Sunwater will discuss with you at the time of reviewing your application any rules relevant to your scheme.

### Channel deliveries

#### Flow rates and maximum diversion rates – channel (if applicable)

Access conditions and maximum diversion rates and works approvals are not affected by these amendments.

#### Caps for transfers into channel system (if applicable)

Channel/pipeline capacity limitations may exist in some schemes therefore no additional allocation can be transferred into these sections.

Provided there are no other operational constraints to the delivery of water, there are currently no caps apart from those set out in the relevant Water Management Protocol.

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Provided there are no other operational constraints to the delivery of water, there are currently no caps apart from those set out in the relevant Water Management Protocol.

#### Part E transfers out of the channel system (if applicable)

Where a requested change involves the movement of water between the channel/pipeline and the river, approval of the transfer is at the sole discretion of Sunwater, considering relevant contractual obligations and relevant regulations.

A termination fee payable by the customer to Sunwater applies where the water is being transferred out of the channel/pipeline system. Refer to the relevant Water Supply Scheme's Fees and Charges schedule for tariffs.

#### Distribution losses in the channel system

Sunwater will consider the impacts on distribution losses from the transfer as part of this application and advise the Purchaser of any requirements.

## Collection of your personal data

Sunwater collects and uses your Personal Information to provide products, services and information to you, its customers and for its business operations.

If you choose not to provide certain Personal Information to Sunwater, Sunwater may be unable to provide you with the services, information or other access arrangement requested.

Our Privacy Policy can be viewed at <https://www.sunwater.com.au/privacy-policy/> and tells you how we usually collect, use and disclose your Personal Information (including the types of entities we may disclose your Personal Information to) and how you can ask for access to it or seek correction of your Personal Information. Our Privacy Policy also contains information about how you may make a privacy complaint, and how we will deal with such a complaint.

If you choose not to provide certain Personal Information to us, we may not be able to provide you with the services, information or other arrangements required.

We may disclose Personal Information to recipients outside of Australia. Such recipients are likely to be located in New Zealand, Canada, India, Singapore, the United Kingdom, Germany or the United States of America.

If you would like further information about our privacy policies or practices, please contact our Privacy Officer using the contact details below.

Post to: Privacy Officer - Sunwater Limited  
PO Box 15536, City East, Queensland 4002  
Phone: +61 7 3120 0000  
Email: [IMPrivacyRequests@sunwater.com.au](mailto:IMPrivacyRequests@sunwater.com.au)

## Sunwater office

Post: PO Box 15536  
City East QLD 4002  
Phone: 13 15 89  
Fax: 07 3036 6482  
Email: [customersupport@sunwater.com.au](mailto:customersupport@sunwater.com.au)