

EMERGENCY ACTION PLAN — KINCHANT DAM (ID 301)

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Prepared by Sunwater Limited

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Type: Zoned earth and rock fill embankment

Project: Kinchant Dam EAP

File no.: 08-000370/001

Address: 687 Kinchant Dam Road

Location: Lat. -21.213493° Lon. 148.900120° 21°12'48.57"S 148°54'00.51"E

> Approved by the delegate of the Chief Executive, Department of Regional Development, Manufacturing and Water until 1 July 2026.

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Emergency activation quick reference–Dam Hazards

The Emergency Action Plan (EAP) for Kinchant Dam covers five dam hazards evaluated within Sunwater's Dam Safety Management Program.

Use the following table to select the relevant section of the EAP that deals with the dam hazard. Note: The FODM or DSTDM is responsible for informing the IC decision to activate the EAP. The IC is the lead coordinator in the implementation of any EAP in events for Sunwater. Should the IC be unavailable, the Local Event Coordinator (LEC) followed by the Dam Duty Officer (DDO) is responsible for the implementation of the EAP.

	Activation levels			
Dam Hazards and section numbers	Alert	Lean Forward	Stand Up	Stand Down
		Activation trigg	gers for dam hazards	
Flood operations See section 5	 Storage above EL 57.21m and rising (Max. OL) 	 Storage above EL 58.00m and rising (0.21 below Spillway Crest Level) 	• Storage above EL 58.21m and rising (Spillway Crest Level)	• Storage EL 57.21m and outflows no longer occurring
Piping: embankment, foundation, or abutments See section 6	 Increasing leakage through an embankment, the foundations, or abutments, OR Storage above 57.71m and rising 	 Increasing leakage through an embankment, the foundations, or abutments with cloudy water 	 Piping condition has been established 	 Risk assessment has determined that failure risk has reduced
Earthquake See section 7	 Earthquake reported or felt in the area, AND Intensity less than 5 Modified Mercalli (MM) 	 Earthquake reported or felt in the area, AND Intensity greater than or equal to 5MM, OR Intensity less than 5MM and change detected during surveillance inspection 	 Earthquake reported or felt in the area, AND A possible failure path has been identified 	 Risk assessment has determined that failure risk has reduced
Terrorist threat/ activity or high energy impact See section 8	• Not applicable		 Possible terrorist activity noticed at dam or threat received Large explosion heard/observed at dam (e.g., bomb explosion, aircraft hit) Failure in progress or likely due to impact or explosion Sufficient water in storage to create an emergency event 	 Risk assessment has determined that failure risk has reduced

Table 1: Emergency activation quick reference

Next page: Emergency activation quick reference — Other Emergency Situations

Emergency activation quick reference – Other Emergency Situations

The EAP for Kinchant Dam covers one other emergency situation evaluated within Sunwater's Dam Safety Management Program. Use the following table to select the relevant section of the EAP that deals with the other emergency situation. Note: The FODM or DSTDM is responsible for informing the IC decision to activate the EAP. The IC is the lead coordinator in the implementation of any EAP in events for Sunwater. Should the IC be unavailable, the Local Event Coordinator (LEC) followed by the Dam Duty Officer (DDO) is responsible for the implementation of the EAP.

Table 1: Emergency activation quick reference (continued)

	Activation levels			
Other Emergency	Communications Failure – Dam Site (DDO)	Communications Failure – Local Area (LEC/ORR)	Communications Failure – Brisbane (IC/DSTDM)	
Situations and section numbers	• Site managed (DDO - becomes LEC)	Brisbane managed by Incident Coordinator (IC)	Locally managed by Local Event Coordinator (LEC)	
		Activation triggers for other emergency situations		
Comms Failure See section 9	Unable to communicate to or from Dam site	Unable to communicate to or from Local Area	• Unable to communicate to or from Sunwater Brisbane	

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Document control

Authorisation of document

Name	Position/role	Signature	Date
	EAP Program Lead — Prepared for submission		20/09/2024

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Document revision history

Issue	Date	Prepared by	Reason for change	Ref no.
2	May 2008		Significant changes of Kinchant Dam Emergency Action Plan to reflect Sunwater Management structure and other minor changes (refer HB # 599428 for amendments issued).	HB # 599428
3	October 2011		Significant changes to all sections of Kinchant Dam Emergency Action Plan to reflect current Sunwater Management structure and other changes.	HB # 1061734
3C	September 2013		Amendments due to new legislative requirements	HB # 1061734
4	August 2016		New Emergency Action Plan developed at expiry of 3E approval. Issued for consultation with Relevant Disaster Management Groups.	HB # 1874527
4	December 2016		Updates to contacts and added missing inundation maps.	HB # 1874527
5	October 2017		Updates to contacts and notification lists and minor amendments.	HB # 2224231
6	October 2018		Revised and reviewed Emergency Action Plan includes updates that reflect the Water Legislation (Dam Safety) Amendment Act 2017, implementation of changes to Sunwater management structure, new event management roles and addition of new Emergency Activation section (<i>Other Emergency Situations</i>).	HB # 2091809
6.1	September 2019		Amended contacts and associated sections, e.g., Organisation chart & Controlled Copy Holders list. Minor error corrections and other non-substantive changes including adding Emergency siren instructions; updated messaging to suit. Updated inundation maps utilizing the same data as the previous maps which had been copied directly from the 2018 FIA.	HB # 2454507
6.2	September 2020		Amended contacts and associated sections, e.g., Organisation chart & Controlled Copy Holders list. Minor error corrections and other non-substantive changes.	HB # 2570764
6.3	September 2021		Amended contacts and associated sections, e.g., Organisation chart & Controlled Copy Holders list. Minor error corrections and other non-substantive changes such as removing Comprehensive Risk Assessments description (2.9) and simplifying FODM role in Activation triggers (5.2.1) including deleting the original para 5.2.2.	HB # 2653081
6.4	September 2022		Amended contacts and associated sections. Minor error corrections and other non-substantive changes. The Chemical Hazard section has been removed as it is not a Dam Safety Hazard and is dealt with in other more relevant documents.	HB # 2726135
7.0	March 2023		Updates to inundation maps in Appendix B, minor amendments to dam details (s3), and historical flood table (s5). Changes to flood operations activation triggers (s5), and minor changes to emergency action tables (s5 to 9). Emergency alert updated to comply with AWS in Appendix A.	# 2743891
7.1	September 2023		Non-substantive updates as part of Annual Safety Statement. Minor error corrections and readability improvements.	# 2809510



7.2 September 2024 Wet Season Preparedness Contact Updates

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Controlled document distribution list

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1.	Storage Supervisor	Sunwater, Kinchant Dam
2.	General Manager — Central	Sunwater, Moranbah
3.	Emergency Action Plan Program Lead	Sunwater, Brisbane
4.	Local Disaster Coordinator — Mackay LDMG	Mackay Regional Council, Mackay

Notes: Communication information for each 'Controlled Copy Holder' is attached in Appendix A.

Electronic document distribution list

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Position	Location
Executive Officer — Mackay DDMG	Police, Mackay
Police Communications Centre	Police, Mackay
Senior Flood Forecaster	Bureau of Meteorology, Brisbane

Note: Communication information for each 'Electronic Copy Holder' is in Appendix A.

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1. References, abbreviations, and definitions

1.1 1.1 References/associated documents

Ref	Document title	Reference/location
A	Emergency action plan for referable dam guideline (DRDMW 2021)	https://www.resources.qld.gov.au/ data/assets/pdf file /0018/84015/eap-guideline.pdf
В	Guidelines on Selection of Acceptable Flood Capacity for Dams (ANCOLD, 2000)	Hard Copy Only
С	Guidelines on Consequence Categories for Dams (ANCOLD, 2012)	Hard Copy Only
D	Australian Rainfall and Runoff (ARR) 2016	http://book.arr.org.au.s3-website-ap-southeast- 2.amazonaws.com/
E	Guideline for Failure Impact Assessment of Water Dams (DNRME 2018)	https://www.dews.qld.gov.au/data/assets/pdf_file/000 5/78836/guidelines-failure-impact-assessment.pdf
F	Water Act 2000	https://www.legislation.qld.gov.au/view/pdf/inforce/curr ent/act-2000-034
G	Water Supply (Safety and Reliability) Act 2008 (March 2022)	https://www.legislation.qld.gov.au/view/whole/pdf/inforc e/current/act-2008-034
Н	Queensland Dam Safety Management Guidelines (DNRME October 2020)	https://www.dnrme.qld.gov.au/data/assets/pdf_file/00 07/78838/dam-safety-management.pdf
I	Professional Engineers Act 2002 (RPEQ) (September 2013)	https://www.legislation.qld.gov.au/view/pdf/inforce/201 3-09-23/act-2002-054
J	Queensland Disaster Management Act 2003 (April 2022)	https://www.legislation.qld.gov.au/view/pdf/inforce/curr ent/act-2003-091
К	Queensland Emergency Alert Manual – M.1.174 (February 2022)	https://www.disaster.qld.gov.au/dmg/st/Documents/M11 74-Queensland-Emergency-Alert-Manual.pdf
L	Queensland Government Communications and systems for public information and warnings	https://www.disaster.qld.gov.au/dmg/Response/Pages/5- 6.aspx
Μ	Guidelines for the Development of Communication Education, Awareness and Engagement Programs (2010)	https://knowledge.aidr.org.au/media/1970/manual-45- guidelines-for-the-development-of-communication- education-awareness-and-engagement-programs.pdf
Ν	Sunwater (internal) Strategic Event Procedure	Strategic Event Procedure
0	Queensland State Disaster Management Plan 2018 (Queensland's Disaster Management Committee)	https://www.disaster.qld.gov.au/cdmp/Documents/Quee nsland-State-Disaster-Management-Plan.pdf
Ρ	Queensland Disaster Management Guidelines	https://www.disaster.qld.gov.au/dmg/Pages/DM- Guideline.aspx
Q	Queensland Rainfall and River Conditions (BOM-Flood Warning)	http://www.bom.gov.au/qld/flood/index.shtml?ref=hdr
R	Sunwater (internal) Emergency Alert Protocol	eDOCS# 2156253
S	Sunwater (internal) Kinchant Dam Operation and Maintenance Manual	Kinchant Dam O&M Manual
Т	Sunwater (internal) Kinchant Dam Safety Condition Schedule	eDOCS# 1740584
U	Sunwater (internal) Kinchant Dam Failure Impact Assessment (May 2018)	eDOCS# 2367469
V	Dam Safety Management Program (Sunwater internal)	DSMP001, <u>eDOCS #2678412</u>
W	Sunwater Operations (internal) Kinchant Dam — Hazard Management Toolkit (HMT)	Only available with Sunwater internal versions of EAPs
Х	Sunwater (internal) Fatigue Management Procedure	Fatigue Management Procedure

1.2 At	breviations and acronyms	
AEP	Annual Exceedance Probability	OB
AHD	Australian Height Datum	ос
AMTD	Adopted Mean Thread Distance	OCDO
ANCOLD	Australian National Committee on	осо
	Large Dams	ОМ
AWS	Australian Warning System	OMGR
BOM	Bureau of Meteorology	OS
CED	Chief Engineer Dams	ORR
CEO	Chief Executive Officer	PAR
CRA	Comprehensive Risk Assessment	PDSE
CTG	Counter Terrorism Group	PFRM
D/S	Downstream	PLL
DCF	Dam Crest Flood	PMF
DCL	Dam Crest Level	PMP
DDC	District Disaster Coordinator	PMPF
DDMG	District Disaster Management Group	PWRE
DDMP	District Disaster Management Plan	QDMC
DDO	Dam Duty Officer	
DDS	Director Dam Safety	QFD
DSR	Dam Safety Regulator	QPS
DSSC	Dam Safety Surveillance Coordinator	RB
DSTDM	Dam Safety Technical Decision Maker	RC
EAP	Emergency Action Plan	RCC
EA	Emergency Alert	RDMW
EER	Emergency Event Report	
EGMO	Executive General Manager Operations	ROC
EGME&WR	Executive General Manager Engineering	RPEQ
	& Water Resources	
EL	Elevation Level	RSL
FCL	Fixed Crest Level	SCED
FODM	Flood Operations Decision Maker	SCTN
FSL	Full Supply Level	SDCC
GM	General Manager	SDF
IC	Incident Coordinator	SDTE
IFHC	Incremental Flood Hazard Category	SES
IGEM	Inspector-General Emergency	SMS
	Management	SMT
LB	Left Bank	SO
LDC	Local Disaster Coordinator	SOP
LDMG	Local Disaster Management Group	SRT
LDMP	Local Disaster Management Plan	SS
LEC	Local Event Coordinator	SWL
MAP	Manager Asset Planning	SWRE
Max. OL	Maximum Operating Level	U/S
ME	Manager Environment	WHS
MM	Modified Mercalli	WQ
0&M	Operation & Maintenance	

B	Observation Bore
C	Operations Centre
CDO	Operations Centre Duty Officer
СО	Operations Coordinator
M	Operator Maintainer
MGR	Operations Manager
S	Operations Supervisor
RR	Owner's Regional Representative
AR	Population at Risk
DSE	Principal Dam Safety Engineer
FRM	Predictive Flood Routing Model
LL	Probable Loss of Life
MF	Probable Maximum Flood
MP	Probable Maximum Precipitation
MPF	Probable Maximum Precipitation Flood
WRE	Principal Water Resources Engineer
DMC	Queensland Disaster Management
	Committee
(FD	Queensland Fire Department
PS	Queensland Police Service
В	Right Bank
С	Regional Council
СС	Roller Compacted Concrete
DMW	Department of Regional Development,
	Manufacturing and Water
OC	Regional Operations Centre
PEQ	Registered Professional Engineer of
	Queensland
SL	Reduced Supply Level
CED	Senior Civil Engineer Dams
CTN	Security and Counter Terrorism Network
DCC	State Disaster Coordination Centre
DF	Sunny Day Failure
DTE	Senior Dam Technical Engineer
ES	State Emergency Service
MS	Short Message Service
MT	Sunwater Media Team
0	Standby Operator
OP	Standing Operating Procedure
RT	Strategic Response Team
S	Storage Supervisor
WL	Storage Water Level
WRE	Senior Water Resources Engineer
I/S	Upstream
VHS	Workplace Health & Safety
VQ	Water Quality

1.3 Business terms and definitions

The meaning of terms used in this section are set out in accordance with relevant legislation or as defined by operator requirements.

Term	Definition				
Terms defined with refe	rence to the Water Supply (Safety and Reliability) Act 2008 (reference G)				
Dam hazard	Means a reasonably foreseeable situation or condition that may:				
	• cause or contribute to the failure of the dam, if the failure may cause harm to persons or property, OR				
	• require an automatic or controlled release of water from the dam, if the release of the water may cause harm to persons or property.				
Dam hazard event	Means an event arising from a <i>dam hazard</i> if:				
	 persons or property may be harmed because of the event, AND 				
	• a coordinated response, involving 2 or more of the following <i>relevant entities</i> , is unlikely to be required; each <i>local group</i> and <i>district group</i> for the EAP, each local government whose area may be affected, the chief executive, another entity the owner of the dam considers appropriate, AND				
	• the event is not an <i>emergency event</i> .				
Disaster management plan	Of a <i>district group</i> or local government, means the group's or local government's disaster management plan under the Disaster Management Act.				
District group (District Disaster Management Group)	For an emergency action plan (EAP), means a district group established under the Disaster Management Act, section 22 whose disaster district under that Act could, under the plan, be affected by a <i>dam hazard</i> .				
Emergency event	Means an event arising from a <i>dam hazard</i> if:				
	 persons or property may be harmed because of the event, AND any of the following apply: 				
	 a coordinated response, involving 2 or more of the following <i>relevant</i> <i>entities</i>, is likely to be required; each <i>local group</i> and <i>district group</i> for the EAP, each local government whose area may be affected, the chief executive, another entity the owner of the dam considers appropriate, OR 				
	 the event may arise because of a disaster situation declared under the Disaster Management Act, OR 				
	 an entity performing functions under the State disaster management plan may, under that plan, require the owner of the dam to give the entity information about the event. 				
Local group (Local Disaster Management Group)	For an EAP, means a local group established under the Disaster Management Act, section 29 whose local government area could, under the plan, be affected by a <i>dam hazard</i> .				
Notice response	A dam owner's written response to a notice following an assessment of an EAP by a local government or <i>district group</i> .				

Term	Definition			
Referable dam	A dam, or a proposed dam after its construction, will be a referable dam if:			
	• a failure impact assessment of the dam, or the proposed dam, is carried out under the Act, AND			
	 the assessment states the dam has, or the proposed dam after its construction will have, a category 1 or category 2 failure impact rating, AND 			
	• the chief executive has, under section 349 of the Act, accepted the assessment.			
	Also, a dam is a referable dam if:			
	• under section 342B of the Act, the owner of a dam is given a referable dam notice and, before the effective day for the notice, does not give the chief executive a failure impact assessment for the dam, AND			
	 the chief executive has not, under section 349 of the Act, accepted a failure impact assessment of the dam. 			
Relevant entity	Means each of the following under the EAP for the dam:			
	 the persons who may be affected, or whose property may be affected, if a dam hazard event or emergency event were to happen for the dam, e.g., the owners of parcels of farmland adjacent to the dam or residents of a township 			
	 each local government whose local government area may be affected if a dam 			
	 beachiocal government whose local government area may be anected in a damining hazard event or emergency event were to happen the chief executive 			
	 another entity the owner of the dam considers appropriate, e.g., the Queensland Police Service. 			
Terms consistent with Q	ueensland Disaster Management Guidelines (reference P)			
Activation levels	The four levels of EAP activation are:			
	• Alert: A heightened level of vigilance due to the possibility of an event occurring. No further action may be required; however, the situation should be monitored by someone capable of assessing the potential of the threat. Moving to an <i>Advice</i> level indicates the dam owner is getting ready to activate the <i>Watch and Act</i> level of the EAP if the situation deteriorates.			
	• Lean Forward: An operational state characterised by a heightened level of situational awareness of an impending disaster event and a state of operational readiness. Disaster coordination centres are on standby and prepared but not activated.			
	• Stand Up: The operational state where resources are mobilised, personnel are activated, and operational activities commenced. Disaster coordination centres are activated. The dam owner needs to provide an Emergency Event Report (EER) in accordance with the provision of the Act.			
	• Stand Down: Transition from responding to an event back to normal core business and/or continuance of recovery operations. There is no longer a requirement to respond to the event and the threat is no longer present.			
	The movement through these levels of activation is not necessarily sequential. It should be applied with flexibility and adaptability and be tailored to the location and event.			
	Triggering one of these levels of activation may not necessarily mean a similar activation of LDMGs or DDMGs.			

Term	Definition			
Bureau of Meteorology	The three levels of flooding are:			
classifications	 Minor flooding: This causes inconvenience such as closing of minor roads and the submergence of low-level bridges and makes the removal of pumps located adjacent to the river necessary. 			
	• Moderate flooding: This causes the inundation of low-lying areas requiring the removal of stock and/or the evacuation of some houses. Main traffic bridges may be closed by flood waters.			
	• Major flooding: This causes inundation of large areas, isolating towns and cities. Major disruptions occur to road and rail links. Evacuation of many houses and business premises may be required. In rural areas widespread flooding of farmland is likely.			
Concurrent Flooding Flood flows downstream of a dam that are not a result of dam outflows instance those from adjacent catchments or from the sea, and which oc same period as downstream releases or flooding from the dam.				
Dam crest	The lowest elevation of the non-overflow crest section of the dam excluding handrails, parapets or wave walls that have not been designed to store water.			
Dam crest flood The flood event which, when routed through the reservoir, results in a st reservoir level equivalent to the lowest dam crest level.				
Dam failure Dam failure is the physical collapse of all or part of a dam or the uncontrol release of any of its contents.				
Downstream releases	Downstream releases are outflows from the dam made through appurtenant structures such as spillways or outlet works that are in accordance with the design of the dam.			
Earthquake	A sudden release of energy in the Earth's crust or upper mantle, usually caused by movement along a fault plane or by volcanic activity, resulting in the generation of seismic waves that can be destructive. The potential consequences of an earthquake include:			
	 settlement, sliding, or overturning of monoliths in the dam wall initiation of seepage lines in the foundations or abutments that could lead to piping damage and potential inoperability of appurtenant works. 			
Flood release	A flood release from a dam occurs when catchment inflows raise the storage level above the Full Supply Level (FSL) resulting in a discharge from the spillway of the dam.			
Piping	Internal scour caused by the water flow and seepage that occurs through earth dams, dam foundations, or dam abutments. The internal scour can lead to the formation of a pipe, which can lead to a failure of the dam.			
Plane strike or other impact	The impact of a plane, meteorite, or other high-energy item on or in close vicinity of a dam that could damage the dam structure or create a wave that could overtop the dam.			
Probable maximum flood	The flood resulting from the probable maximum precipitation coupled with the worst flood-producing catchment conditions that can be realistically expected in the prevailing meteorological conditions.			
Probable maximum precipitation	The theoretical greatest depth of precipitation for a given duration that is physically possible over a particular drainage basin.			

Term	Definition
Probable maximum precipitation flood	The flood resulting from the probable maximum precipitation coupled with typical catchment conditions.
'Sunny day' failure	'Sunny day' dam failure is where the failure occurs at the full supply level and there is no concurrent rain associated flooding.
Terrorist activity	A deliberate attempt to damage or fail or contaminate a dam.

2. Introduction

2.1 Context

Under the *Water Supply (Safety and Reliability) Act 2008* (the Act), the owner of a referable dam must have an approved EAP for the dam. Referable dams, by definition, would put lives at risk if they were to fail.

This EAP has been prepared in accordance with Chapter 4 of the Act. The content requirements for EAPs are contained in section 352H of the Act.

Summary of legal requirements – Section 352H

Section 352H (1) of the Act requires that the EAP must identify each dam hazard for the dam

and for each of these dam hazard types (e.g. flood operations):

- 1. identify the area likely to be affected by a dam hazard event or emergency event arising from the dam hazard; and
- 2. identify each circumstance that indicates a material increase in the likelihood of the dam hazard event or emergency event happening; and
- 3. state when and how the owner of the dam plans to warn persons who may be harmed, or whose property may be harmed by an event caused by the dam hazard, if one happens, and/or there is a material increase in the likelihood of an occurrence, including the order of priority in which the persons or categories of persons are to be warned; and
- 4. state when and how the owner plans to notify the relevant entities for the dam, if a dam hazard event or emergency event happens or, there is a material increase in the likelihood of such an occurrence, including the order of priority in which the relevant entities are to be notified; and
- 5. state the actions the owner of the dam plans to take in response to a dam hazard event or emergency event.

In accordance with section 352H (2) of the Act, the EAP may provide for the dam owner to make arrangements with a relevant entity for warnings to be given by the relevant entity on behalf of the dam owner in appropriate circumstances.

Section 352HA of the Act states that before giving the chief executive an EAP, the owner of the dam must give a copy of the plan to each local government whose area may be affected by a dam hazard identified in the plan and each district group for the plan.

Section 352HB of the Act states that the local government must assess the EAP for consistency with its disaster management plan. In its assessment, the local government must consult with the local district group for the plan.

Within 30 business days of receiving the EAP, the local government must give the owner of the dam a notice, which states whether it considers the plan is consistent with its disaster management plan; and if not, give reason why it considers the EAP is not consistent. The EAP must include any such notices, provided to the owner of the dam by a local government (or district group); and any responses which the owner gives to these notices. Section 352H (1) further stipulates that an EAP must include any other relevant matter prescribed by regulation.

The local government whose area may be affected by a dam hazard for Kinchant Dam has been determined as **Mackay Regional Council (MRC)**. Sunwater has provided the MRC with a copy of the draft EAP for assessment.

Section 352HC of the Act states that a district group may review the EAP for consistency with its disaster management plan. The district group for Kinchant Dam is **Mackay Police District Disaster Management Group** (**DDMG**). Sunwater has provided the DDMG with a copy of the draft EAP for review.

Note: Sunwater has attempted to write the EAP to cope with all reasonably foreseeable emergency situations. However, there is considerable uncertainty about how any emergency might develop and progress. Factors such as the weather, the location, the mechanics, and the rate and size of any actual failure can considerably affect any resulting flood discharges. Therefore, a significant number of assumptions have had to be made in compiling sections of the EAP. Some variation in outcome should be expected where the event differs from the assumed behaviour.

2.2 Purpose

The purpose of this EAP is:

- to minimise the risk of harm to persons or property if a dam hazard event or emergency event for the dam happens
- to identify dam hazards that could occur at Kinchant Dam and the area likely to be affected for each hazard
- to prescribe emergency actions taken by the dam owners and operating personnel in identifying and responding to dam hazards and notifying relevant entities.

It is possible for more than one dam hazard to exist at Kinchant Dam at the one time. In such a circumstance, it may be necessary to act on the procedures within separate sections simultaneously.

The focus of this EAP is the management of dam hazards at Kinchant Dam by the owner of the dam (Sunwater) and the communication and notification of dam hazards to the LDMGs, DDMGs and broader community. However, the EAP sits within the broader emergency response framework. This EAP has been assessed and considered to be consistent with the Mackay Local Disaster Management Plan and associated disaster management sub plans.

2.3 Scope

The Kinchant Dam EAP covers:

- dam hazards evaluated within Sunwater's Dam Safety Management Program
- details about the dam that are relevant to a dam hazard
- identification of circumstances that indicates a material increase in the likelihood of a dam hazard event and/or emergency event happening
- triggers for activation of a tiered response to dam hazard event and/or emergency event
- roles and responsibilities in responding to a dam hazard event and/or emergency event
- notification, warning, and communication protocols
- inspection, monitoring, and reporting protocols during emergencies
- other relevant information that may assist with identifying the area affected by a dam hazard event and/or emergency event and management.

2.4 Sunwater provides training

Training of the use and implementation of this EAP document is carried out at various times throughout the year, but specific pre-wet season training is undertaken in the months leading up to the wet season at each dam site.

During this time Sunwater staff has work instructions for site preparations and during July to September carry out checks on stores, supplies of fuel, on the current EAP such as contact details for individuals and dam information.

The EAP training that is carried out on-site includes walkthroughs of new changes, scenario (role play) and Q&A to check the knowledge and competency of all those who attended. This on-site training is presented to relevant Sunwater staff (DDOs, LECs, and ICs) and disaster management stakeholders. DSTDM and FODM information sessions are carried out once a year with the same walkthrough of new changes and Q&A but this is not specific to any one dam. New employees to these various roles would also have a walkthrough of the EAP to understand after they start at Sunwater.

Sunwater works towards carrying out a full test once annually involving each local authority and disaster management stakeholders. Where there is more than one referable dam in a local area, the exercise could involve more than one dam, or the location will be rotated. This full test would involve the SDCC and include the (non-live) testing of Emergency Alerts. The test results relating to numbers of alerts generated will be shared with local authority and disaster management stakeholders.

2.5 Fatigue Management Plan

Sunwater has a Fatigue Management Procedure (ref X). This document recognises fatigue as an important workplace hazard and has identified and outlined control processes to mitigate the risk of fatigue impaired HSE incidents. A copy of Sunwater's Fatigue Management Procedure can be provided upon request.

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2.6 Dam emergency organisation within Sunwater

The Sunwater emergency management framework generally utilises the organisation's hierarchy and in-house experts as illustrated in Figure 1 below.



Key aspects of the emergency management framework are:

- Central to the framework is the role of IC for any dam hazard at a dam. The IC will maintain overall responsibility for a coordinated response to the dam hazard incident.
- The IC is responsible for activating the EAP when the dam reaches an EAP activation level, unless instructed to activate by the FODM or the DSTDM who have determined that it is reasonable likely that the dam could reach an EAP activation level. Should the IC be unavailable, the LEC followed by the DDO is responsible for the activation. If the IC loses all communications during a dam hazard, then as a fail-safe position, the LEC followed by the DDO will assume the duties and responsibilities of the IC. However, loss of communications could result in some communication processes defined in this EAP not being carried out.

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 Sunwater's in-house engineering (includes FODM and DSTDM) and technical staff will provide technical advice to the IC, LEC and DDO on an as needs basis. The FODM and DSTDM will also make flood and dam engineering decisions respectively during a dam hazard. These roles are filled by RPEQs (or by experienced engineers under the direct supervision of an RPEQ) and are suitably qualified professionals as defined in reference I. Such advice will be provided within an established framework of SOPs, models, standards, and manuals.

2.7 Community information

Sunwater with the assistance of Mackay Regional Council (MRC) will ensure community education around messaging and impacts of the EAP and its related events is undertaken and continually improved by incorporating actions from Lessons Learnt (section 2.8).

Sunwater currently provides information externally to customers, downstream residents and the community in a range of ways or channels in relation to dam hazards and Emergency Situations. Individuals can access information through Facebook, Twitter, the Sunwater web page, the Sunwater App and at several regional show/field days across regional Queensland where Sunwater may have stalls and information available.

Downstream residents are also provided information in text message/phone calls in the event of an activation of this EAP. This is undertaken by Sunwater when outlet releases occur but would transition to MRC during spilling flows events.

In the event of an emergency event or when otherwise required, Sunwater and MRC also have the use of the National Emergency Alert System to send a voice message and SMS. This service is provided by Telstra and managed by the State Disaster Coordination Centre. The process Sunwater follows is documented in Appendix A8.

A copy of all Sunwater approved EAPs are available to the public on the Sunwater website – <u>https://www.sunwater.com.au/community/preparing-for-emergencies/emergency-management/</u> These copies are redacted to protect people's personal details.

2.8 Lessons Learnt

Sunwater carries out Lessons Learnt workshops as part of its post event management. These Lessons Learnt can result in changes to the EAP. These are captured and if applicable to this document, are implemented at the earliest opportunity and are made available in the next EAP update to the Dam Safety Regulator (DSR) as part of Sunwater's continual improvement of its EAPs. The Lessons Learnt actions if relevant are provided to stakeholders, such as the LDMGs, DDMGs, other dam owners and Department of Regional Development, Manufacturing and Water (RDMW) as appropriate.

In addition, Sunwater requests any post event learnings be communicated regarding operational effectiveness and areas for improvement.

2.9 Downstream notification lists

Sunwater has compiled the notification lists through an iterative process. At least every three years Sunwater writes to all lot on plan landholders that are impacted in the downstream zones. In addition to individual letters, advertisements are placed yearly in local papers to capture any new residents in the areas. All year, individuals can register to receive notifications for this EAP and are able to register either through the Sunwater website or by calling the Sunwater call centre on 13 15 89.

3. Dam details

3.1 General dam information

Location: Kinchant Dam is an earth and rock-fill embankment dam situated on the north branch of Sandy Creek at AMTD 9.4km. The dam is located approximately 30 km south-west of Mackay. The spillway is located towards the left abutment of the dam. The dam has an uncontrolled concrete spillway discharging into a tributary of Sandy Creek that is only used as the emergency spillway.

Purpose: Kinchant Dam supplies irrigation water to the Eton irrigation area.

Catchment: Most of the dam catchment is the lake area itself, although there is also a small catchment of Sandy Creek. Most of the water held in Kinchant Dam is pumped across from the Pioneer River via the Mirani Diversion Channel.

Construction: The dam was constructed in stages commencing in 1974 and was completed in 1986.

Specification: The table below lists general specifications of Kinchant Dam.

Description	Specification	
Dam type	Earth-fill and rock-fill dam	
Nominal crest elevation	EL 61.21 m	
Embankment length	5,325 m (excluding spillway)	
Dam Height (m) (above D/S toe)	22.3 m above streambed	
Built height (above lowest foundation)	29.1 m	
Catchment area	30.84 km ²	
Dam Crest Level Flood (DCF)	1 in 10,000,000 AEP (<pmf)< td=""></pmf)<>	
Reservoir		
Maximum operating level (Max. OL)	EL 57.21 m	
Full supply level (FSL)	EL 58.21 m	
Historical recorded max storage — January 1991	EL 58.56 m	
Storage (at Max. OL)	62,800 ML	
Storage (at FSL)	72,235 ML	
Reservoir surface area (at FSL)	920 ha	
Minimum drawdown level	EL 42.30 m	
Emergency spillway type	Uncontrolled mass gravity ogee crest	
Crest level	EL 58.21 m	
Crest length	60 m	
Maximum discharge capacity	30,240 ML/d (350 m³/s)	
Maximum spillway depth at DCF	3 m	
Outlet works		
Outlet pipe size	2 x 1,350 mm	
Guard valves	2 x 1,350 mm butterfly	
Regulating valves	2 x 1,220 mm cone dispersion	
Pipe centreline	EL 42.91 m	

Table 2: Kinchant Dam specifications

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Description	Specification
Discharge capacity at EL 57.21m (one valve open)	860 ML/d (9.95 m³/s)
Discharge capacity (two valves open)	1760 ML/d (20.3 m³/s)
Saddle Dam wall type	Homogenous earth-fill
Wall height (above D/S toe)	3.0 m
Built height (above lowest foundation)	2.7 m
Wall length	170 m
Crest height	EL 61.21 m
Crest length	170 m

3.2 Population at risk

The 2022 Comprehensive Risk Assessment estimated the highest total failure PAR for Kinchant Dam is 2295 due to the spillway failure under PMF conditions. The SDF scenario has a PAR of 362 caused due to the piping of the South – East embankment.

3.3 General arrangement

The general arrangement drawing is in Appendix B1.

3.4 Emergency inspections and monitoring

The Kinchant Dam has been designed to conform to modern design standards, so that its failure is highly unlikely. To maintain the dam in a safe condition and detect any dam hazard, as soon as it begins to develop, or becomes apparent, the following is applicable to Kinchant Dam.

3.4.1 Inspections

- Routine Visual Inspection: Conducted as per routine surveillance Work Order or as directed by the DSTDM
- Detailed Inspection: Conducted annually
- Comprehensive Inspection: Conducted 5-yearly

3.4.2 Instrumentation and monitoring

To confirm the structural behaviour and safety of the embankment, the following instrumentation was installed, and is monitored, at Kinchant Dam

Main Dam

- Settlement/movement measurement (Refer to drawing 102269)
- 4 survey control stations
- 8 surface settlement points along the crest of the dam
- Note: surface settlement points SS1, SS3, SS5, and SS7 were destroyed during the 2014 dam safety upgrade and were replaced with SS9, SS10, SS11, and SS12
- 2 internal settlement points
- 5 spillway wing wall movement measurement points
- Piezometers (Refer to drawing 245547)
- 14 operating hydraulic piezometers
- 28 vibrating wire piezometers on telemetry (21 in closed bores, 7 in open bores)
- Others (Refer to drawing 102269 & 245548)
- 6 v-notch seepage measurement weirs (v-notch VN05 remains dry since 2004)
- 63 observation bores (7 have VWP installed and are recorded on telemetry)
- 69 pressure relief wells

The location of instrumentation and monitoring equipment are shown in the drawings in Appendix B1.

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4. Roles and responsibilities

	Position holder	
Own	er (Sunwater)	
•	Liaise with the Board and Minister	CEO
٠	Activate Sunwater Strategic Response and Business Continuity Plans, if required	EGMO
٠	Ensure necessary resources are available to manage any event	EGM E&WR
•	Maintain an up-to-date list of immediately D/S residents (Appendix A3) of Kinchant Dam. The downstream limit is indicated in the drawing in Appendix B2 by the zone labelled <i>Limit of downstream notification area</i>	
•	At all times, aim to provide timely advice and support to the LDMGs in the affected local government areas and the DDMGs in the affected disaster districts	
•	During a dam hazard event that occurs with little or no warning, undertake the following actions to ensure the community is informed as soon as possible:	
	 notify the residents listed in Appendix A3 via SMS 	
	 contact SDCC Watch Desk to request an Emergency Alert campaign throughout the Kinchant Dam Emergency polygon 	
•	During a dam hazard event that occurs with adequate warning; notify the residents listed in Appendix A3 via SMS, unless otherwise agreed with the LDMGs	
٠	Record communications, notifications and observations as required	
Own	er's Head Office Representative	
•	Authorise the issuing of EAPs, SOPs and O&M Manuals and Amendments	GM Asset
•	Facilitate Dam Safety Training Courses for Service Managers, Operations Supervisor, Dam Operators and other staff as appropriate and ensure that all staff required to undertake Dam Safety work are trained and accredited	Integrity GM Asset Management
•	Ensure that risks identified in CRAs, or other technical reports undertaken in relation to Dam Safety are Included in the EAP	
•	Ensure visual inspections and instrumentation monitoring frequencies conform to ANCOLD Guidelines	
•	Ensure all Dam Safety work orders, work instructions and lesson learned outcomes are fully implemented	
•	Ensure requirements of the Dam Condition Schedule are met	
•	Ensure the work instructions are correct and the Logbooks, SOPs, Data Books, and EAPs are reviewed annually as per the Condition Schedule	
•	Undertake and prepare the 5 yearly Comprehensive Inspection Reports with suitably qualified personnel within the time specified in the Condition Schedule and that work orders are created for recommendations and work is undertaken as required	
•	Undertake Annual Inspections and prepare reports within the time frames specified in the Condition Schedule and that work orders are created for recommendations and work is undertaken as required	
•	Review the Dam Safety Instrumentation Database and evaluate data to verify the structural integrity of the dams on a regular basis and maintain a spread sheet for verification for audit and quality control	
•	Record communications, notifications and observations as required	

	Roles and responsibilities	Position holder
Own	er's Regional Representative (ORR)	
•	Liaise with the Storage Supervisor/Operator Maintainer	GM Central
•	Arrange dam specific training and accreditation for relevant staff	0C0
•	Ensure competent, trained and accredited personnel operate the storages	OS
٠	Undertake the role of LEC as required	
•	Ensure all work orders, work instructions and lesson learned outcomes are fully implemented	
•	Record communications, notifications and observations as required	
Tech	nical Advisor	
•	Analyse the situation and provide expert technical advice	GM Environment
•	Discuss issue with peers and other technical experts and make sound decisions to mitigate the risk	
•	Determine response to incidents and emerging issues	
٠	Record communications, notifications and observations as required	
Dam	Safety Technical Decision Maker (DSTDM)	
•	Maintain current RPEQ accreditation	Various
•	Analyse the situation and provide expert technical advice in relation to Dam Safety	personnel as per
•	Discuss dam hazards with peers and other technical experts and make sound decisions to mitigate the risk	DSTDIWTOSTCI
٠	Determine response to incidents and emerging issues	
٠	Issue warning on dam failure and advise on protective measures	
•	Ensure the EAP is implemented appropriately and carry out the DSTDM role as required	
•	Liaise with Regulator as required	
•	Record communications, notifications and observations as required	
Floo	d Operations Decision Maker (FODM)	
٠	Maintain current RPEQ accreditation.	Various
•	Provide hydrological advice in relation to predicted and actual dam outflows including assessment of weather and flood warnings, and other related matters as identified in the OC SOP.	personnel as per FODM roster
•	Interpret and apply rainfall data in accordance with the OC SOP, including, as required under the OC SOP, liaising with BOM.	
•	Ensure the EAP is implemented appropriately and carry out the FODM role as required.	
•	Record communications, notifications and observations as required.	
Ореі	rations Centre Duty Officer (OCDO)	
٠	Decide if a flood is imminent and record modes of operation	Various
٠	Extract data relative to the event from available sources	personnel as per
•	Utilise this data in predictive flood models and determine results from these models for approval by FODM	OCTOSIEI
•	Liaise with the FODM or IC to update current flood situation and routing data	
٠	Record communications, notifications and observations as required	
Sunv	vater Media Team (SMT)	
•	Analyse sensitive issues, discuss with the Owner and issue media releases	Various
•	Handle public and customer comments (including social media) and advise the Owner if necessary	personnel as per Media Team roster
٠	Liaise with the IC and update SDMG of flood events	roster
•	Record communications, notifications and observations as required	

Roles and responsibilities	Position holder			
ncident Coordinator (IC)				
 Notify LDMG/s, or council/s if LDMG not at Emergency Warning level, of intent to use the Emergency Alert (EA) 	Various personnel as per			
Activate the EAP	ic roster			
Ensure the EAP is implemented appropriately and carry out the IC role as required				
 Arrange Situation Reports and determine frequency, as required 				
Record communications, notifications and observations as required				
Local Event Coordinator (LEC)				
Liaise with the Local Disaster Coordinator or proxy	Various			
Activate the EAP, when necessary	personnel as per			
Ensure the EAP is implemented appropriately and carry out the LEC role as required				
Record communications, notifications and observations as required				
Dam Duty Officer (DDO)				
Complete accreditation to operate and maintain relevant storage	SOM			
Ensure the EAP is implemented appropriately and carry out the DDO role as required	SS			
Take direction from the DSTDM and IC as requested	OM			
Arrange immediate site inspection and make informed assessment of the situation				
Escalate any issue not covered in the EAP or where actions are not clear				
 Record communications, notifications and observations as required 				
Mackay Regional Council				
Councils have legislated local government functions, as per Section 80 of the <i>Disaster Management Act (2003)</i> . These include:				
Ensure it has a disaster response capability				
Approve its local disaster management plan				
 Ensure information about an event or a disaster in its area is promptly given to the district disaster coordinator for the disaster district in which area it is situated 				
Perform other functions given to the local government under the Act				
And as per Section 352HB of the Water Legislation (Dam Safety) Amendment Act (2017):				
 Must assess (in consultation with its LDMG) the EAP for consistency with the Local Disaster Management Plan 				
 Is responsible for messaging to the community when LDMG is at Stand Up activation Level 				

	Roles and responsibilities	Position holder
Disa: Man LDN	ster Management Groups/Personnel - (In addition to requirements outlined in the <i>Disaster</i> agement Act (2003)). IG	LDMG QFD
•	As per IGEM review recommendation, work together with Sunwater and the affected Councils to ensure community education around messaging and impacts of EAP related events is undertaken and continually improves Work with Council/s and Sunwater to ensure the EAP is regularly exercised Identify and coordinate the use of resources and support services that may be required	DDMG
	for an EAP event, noting that for safety events unique to the dam Sunwater will approach council to initiate	
•	During a dam hazard event, providing they are at Emergency Warning level, the LDMGs in the affected local government areas will take the lead role in notifying the broader community	
•	Identify and provide advice to DDMG about support services required by the LDMG to manage an EAP event	
•	Provide reports and make recommendations to the relevant DDMG about matters relating to EAP events and any support required	
QFD		
•	Work with dam owner and LDMG to ensure Emergency Alerts polygons are prepared, stored and tested at the State Watch Desk	
And	as per Section 352HC of the Water Legislation (Dam Safety) Amendment Act (2017):	
DDN	1G	
٠	May review the EAP for consistency with the District Disaster Management Plan	
Dam	Safety Regulator (DSR)	DDS
•	Liaise with relevant Minister on necessary actions.	
•	Approve this document as required under legislation	
•	Liaise with Chief Executive as required in administering (regulating) the <i>Water Supply</i> (Safety and Reliability) Act 2008	

5. Dam hazard — flood operations

5.1 Overview

The emergency action described in this section (dam hazard — flood operations) relates to:

- A dam hazard where natural catchment inflows fill Kinchant Dam to max. OL, 57.21m, and discharges are made downstream into Sandy Creek. These flood flows can create a dam hazard event. Inflows will also cause the storage to temporarily rise above the max. OL. Note:
 - The greater the rate of inflow, the higher the storage will rise.
 - The higher the storage level rises, the greater the loads on the dam structure.
- A dam hazard where natural catchment inflows fill Kinchant dam to Max. OL and the rate of inflow exceeds the capacity of the outlet works and flow over the spillway results. The area likely to be affected by this dam hazard is described as:
 - When the rate of discharge increases there will be an impact on low-level road crossings of the Sandy Creek and other infrastructure in the river such as pump sites.
 - Detailed information on downstream flood impacts, including tables and maps, is presented in Appendix B.

The following table shows historical floods experienced at Kinchant Dam.

Flood rank	Date	Peak Height EL(m)	Peak Height (m over Max. OL)	Peak Height (m over Spillway Crest)
1	Jan-91	58.56	1.35	0.35
2	Mar-17	58.50	1.29	0.29
3	Feb-91	58.47	1.26	0.26
4	Mar-12	58.16	0.95	-
5	Feb-00	57.92	0.71	-

Table 3: Historical floods experienced at Kinchant Dam

5.2 Emergency actions

Regarding the emergency action tables in this section; each level of activation includes both its own actions and the actions of any lower level, unless those lower-level actions are superseded.

5.2.1 Activation triggers

Table 4: Flood emergency activation trigger summary

Alert	 Storage above EL 57.21m and rising (Max. Operating Level)
Lean Forward	 Storage above EL 58.00m and rising (0.21m below Spillway Crest Level)
Stand Up — 1	 Storage above EL 58.21m (Spillway Crest Level)
Stand Up — 2	 Storage above EL 58.56m (Flood of record — January 1991)
Stand Up — 3	 Storage above EL 61.21m (allowing for wave action) OR As advised by the DSTDM
Stand Down	 Storage level EL 57.21m and falling with no forecast increase in EL

While this EAP is not triggered until Kinchant Dam reaches a level of EL 57.21 m, Sunwater, Mackay Regional Council and the Mackay LDMG will work cooperatively and will endeavour to share intelligence of any rainfall event when either organisation becomes aware of a situation that could result in the activation of the EAP.

In respect of forecast rainfall, as is identified in the roles and responsibilities of the FODM, regard must be had to the OC SOP (Sunwater internal).

The activation of Stand Up – 3 requires consideration of wave action. For example, if the gauge reading was forecast to reach 1 m below the dam crest level and the DDO reported 1m high waves, Stand Up – 3 will be triggered. Furthermore, the DSTDM may also trigger this activation if there are any dam safety concerns as the storage approaches dam crest level.

5.2.2 Emergency action roles

Table 5 to Table 9 specify emergency actions for the following roles:

- Dam Duty Officer (DDO)
- Local Event Coordinator (LEC)
- Incident Coordinator (IC)
- Dam Safety Technical Decision Maker (DSTDM)
- Flood Operations Decision Maker (FODM).

5.2.3 Flood release valve operation nominal openings and release volumes

Valve 1 (% open)	Valve 2 (% open)	Total (% open)	ML/hr	ML/d
25	closed	25	9.0	216
50	closed	50	18.0	432
75	closed	75	27.0	648
100	closed	100	36.0	864
100	25	125	45.0	1080
100	50	150	54.0	1296
100	75	175	63.0	1512
100	100	200	72.0	1728

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Table 5: Flood operations — DDO emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
Activation trigger	 Storage above EL 57.21m and rising (Max. OL) 	 Storage above EL 58.00m and rising (0.21m below Spillway Crest Level) 	 Storage above EL 58.21m and rising (Spillway Crest Level) 	 Storage above EL 58.56m 	 Storage above EL 61.21m (PMPF) (allowing for wave action) OR As advised by the DSTDM 	 Storage level EL 57.21m and falling with no forecast increase in EL
Actions	 Note: Commence flood releases when storage level is above EL 57.21m. Refer to reference S, Section 2.5.4.4 (pp. 101) for WP 06-04 Flood Releases into Sandy Creek. Inspect the dam daily (or as instructed by the DSTDM) and photograph/video and record using approved forms in HMT and send to IC & DSTDM Undertake site preparations including but not limited to: check fuel and operation of backup generator check communication systems Record the Storage Level twice daily (or as instructed by the DSTDM) using the gauge boards and confirm accuracy of gauging station Record all communication Update Dam Logbook as per Sop 12 	 As per previous activation level, AND Inspect the dam daily (or as instructed by the DSTDM) and photograph/video and record using approved forms in HMT and send to IC & DSTDM. Attention will be given to: inspect embankment for leaks, deformation, and erosion inspect borrow pit embankment Report any unusual readings or observations to the DSTDM and IC as soon as practical Read instrumentation daily (or as instructed by the DSTDM) 	 As per previous activation level, AND Monitor Spillway and D/S channel for signs of scouring Photograph spillway chute and the backwater level at the toe of main embankment 	 As per previous activation level, AND Inspect the dam 6- hourly (or as instructed by the DSTDM) and photograph/video and record using approved forms in HMT and send to IC & DSTDM Evacuate any plant and/or vehicles to higher ground Carry out dam surveillance twice daily for evidence of piping in vicinity of spillway abutments 	As per previous activation level	 Return to routine surveillance activities and frequencies — inspect the dam for any damage identified Forward information for EER to IC email Update Dam Logbook as per SOP 12
Internal notifications	ICSO	As per previous activation level	• As per previous activation level	• As per previous activation level	• As per previous activation level	• As per previous activation level
External notifications	As required	• As required	• As required	As required	As required	As per previous activation level
			ALL ACTION MUST BE T e.g. taking photographs/	AKEN WHEN IT IS SAFE TO DO SO video, dam inspections, instrument	readings	Page 21

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Table 6: Flood operations — LEC emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
Activation trigger	 Storage above EL 57.21m and rising (Max. OL) 	 Storage above EL 58.00m and rising (0.21m below Spillway Crest Level) 	 Storage above EL 58.21m and rising (Spillway Crest Level) 	 Storage above EL 58.56m 	 Storage above EL 61.21m (PMPF) (allowing for wave action) OR As advised by the DSTDM 	 Storage level EL 57.21m and falling with no forecast increase in EL
Actions	 Liaise with LDMG re: situation and discuss potential road/bridge closures, especially Anthony's crossing and Curran's crossing; indicated on map in Appendix B2. Give direction to the DDO regarding operational releases including time to start releases, percent opening of values, estimated discharge; refer to Table in 5.2.3 Develop/implement staff roster Record all communication 	 As per previous activation level, AND Ensure all abnormal observations or damage has been reported to DSTDM & IC LDMG assume responsibility for downstream messaging if the LDMG has reached Stand Up activation level See note* 	As per previous activation level	As per previous activation level	As per previous activation level	 Forward information for EER to IC email Return to routine activities
Internal notifications	DDOIC	• As per previous activation level	• As per previous activation level	• As per previous activation level	• As per previous activation level	• As per previous activation level
External notifications	• LDMG	• As per previous activation level	As per previous activation level	As per previous activation level	• As per previous activation level	• As per previous activation level

*Note: Mackay Regional Council assumes responsibility for downstream communications at EAP Lean Forward activation level, provided that LDMG is at Stand Up activation level.



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Table 7: Flood operations — IC emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
Activation trigger	 Storage above EL 57.21m and rising (Max. OL) 	 Storage above EL 58.00m and rising (0.21m below Spillway Crest Level) 	 Storage above EL 58.21m and rising (Spillway Crest Level) 	 Storage above EL 58.56m 	 Storage above EL 61.21m (PMPF) (allowing for wave action) OR As advised by the DSTDM 	 Storage level EL 57.21m and falling with no forecast increase in EL
Actions	 Liaise with Sunwater Customer Support to send SMS to D/S residents Obtain catchment conditions from the DDO Create Incident Report Record Update Sunwater Intranet with dam status Record all communication NOTE: IC to carry out LEC actions if the LEC is not contactable. 	 As per previous activation level, AND Ensure all abnormal observations or damage has been reported to DSTDM Liaise with LEC re: MRC assuming responsibility for downstream messaging See note* Consider the need to appoint a Sunwater Recovery Coordinator. The Sunwater Recovery Coordinator is responsible for the follow through on actions to close out all matters and works outstanding after the initial emergency is over. Confirm EAs and other messages are prepared in advance – if required. 	 As per previous activation level *Note: Mackay Regional Council assumes responsibility for downstream communications at EAP Lean Forward level, provided that LDMG is at Stand Up activation level. 	As per previous activation level	 As per previous activation level, AND Liaise with the DSTDM to confirm that dam failure is in progress 	 Deactivate EAP Compile EER and deliver to DSR if required Create Incident Report Record Update Sunwater Intranet with dam status Return to routine activities
Internal notifications	 DDO DSTDM FODM LEC/ORR SMT SRT 	As per previous activation level	• As per previous activation level	• As per previous activation level	• As per previous activation level	 Inform previous notifications of deactivation as required

Max. OL—EL 57.21n	n
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Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
External notifications	DDMGQPS	As per previous activation level	As per previous activation level	As per previous activation level	 As per previous activation level, AND SDCC Watch Desk, Emergency siren 	• As required



ALL ACTION MUST BE TAKEN WHEN IT IS SAFE TO DO SO e.g. taking photographs/video, dam inspections, instrument readings

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Table 8: Flood operations — LEC and IC external communication plan

Activation level	Trigger for communications	Group to contact	Method	Message text
Alert	 Storage above EL 57.21m (Max. OL) and rising (preparedness) 	LDMGDDMGQPS	 Phone Describe current situation with dam — What is the event? What is the status? Discuss any potential road/bridge closures, especially Anthony's crossing and Cur indicated on downstream notification map in Appendix B2. Advise of current storage level and current flood releases 	
Lean Forward	 Storage above EL 58.00m and rising (0.21m below Spillway Crest Level) 	 LDMG DDMG QPS D/S Residents 	 Phone SMS (Phone for those without mobiles) 	Describe current situation with dam — What is the event? What is the status? Advise of current storage level and current flood releases. Also advise if Spillway discharge is likely. Advise of any forecasts you are aware of Liaise with Sunwater customer support and communications to send appropriate messaging via SMS
Stand Up — 1	 Storage above EL 58.21m and rising (Spillway Crest Level) 	 MRC LDMG DDMG QPS D/S Residents 	 Phone SMS (Phone for those without mobiles) 	Describe current situation with dam — What is the event? What is the status? Advise of current storage level Advise of any forecasts you are aware of Liaise with Sunwater customer support and communications to send appropriate messaging via SMS



ALL ACTION MUST BE TAKEN WHEN IT IS SAFE TO DO SO e.g. taking photographs/video, dam inspections, instrument readings

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Table 8 (Continued): Flood operations — LEC and IC external communication plan

Activation level	Trigger for communications	Group to contact	Method	Message text
Stand I In — 2	 Storage above EL 58.56m (flood of record — Jan 1991) 	 MRC LDMG DDMG QPS 	• Phone	Describe current situation with dam — What is the event? What is the status? (storage is greater than flood of record) Advise of current storage level Advise of any forecasts you are aware of
		• D/S Residents	• SMS (Phone for those without mobiles)	Liaise with Sunwater customer support and communications to send messaging via SMS, if appropriate
	 Storage above EL 60.98m (PMPF) (allowing for wave action) OR As advised by the DSTDM 	 MRC LDMG DDMG QPS 	• Phone	Describe current situation with dam — What is the event? What is the status? Advise of current storage level Advise of any forecasts you are aware of Discuss the need for an Emergency Alert
		 SDCC Watch Desk 	 Phone & Email 	Sunwater to issue Emergency Alert in conjunction with MRC Copies of Emergency Alert Request form in Appendix A8 - email to SDCC Watch Desk to send.
Stand Up - 3		• D/S Residents	 SMS (Phone for those without mobiles) 	Liaise with Sunwater customer support and communications to send messaging via SMS, if appropriate
		• Emergency siren	 Phone & Email 	Complete Emergency siren instructions in Appendix A9 and notify SRT. Not to be used UNLESS confirmed dam failure is in progress and the Emergency Alert is being sent out.
Stand Down	 Storage level EL 57.21m and falling with no forecast increase in EL 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? What is the status? Advise of current storage level Advise of any forecasts you are aware of Advise EAP has been deactivated



ALL ACTION MUST BE TAKEN WHEN IT IS SAFE TO DO SO e.g. taking photographs/video, dam inspections, instrument readings

sunwater

Table 9: Flood operations — DSTDM emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
Activation trigger	 Storage above EL 57.21m and rising (Max. OL) 	 Storage above EL 58.00m and rising (0.21m below Spillway Crest Level) 	 Storage above EL 58.21m and rising (Spillway Crest Level) 	 Storage above EL 58.56m 	 Storage above EL 61.21m (PMPF) (allowing for wave action) 	 Storage level EL 57.21m and outflows no longer occurring
Action	 Provide technical advice to DDO and IC on a need's basis Review surveillance reports and determine if any additional responses are required Record all communication 	As per previous activation level	As per previous activation level	As per previous activation level	 As per previous activation level, AND Liaise with the IC and confirm need to sound Emergency siren due to dam failure 	 Forward information for EER to IC email Return to routine activities
Internal notifications	DDOIC	As per previous activation level	As per previous activation level	As per previous activation level	 As per previous activation level, AND CEO — if time permits 	As per previous activation level
External notifications	• DSR	• As per previous activation level	• As per previous activation level	• As per previous activation level	As per previous activation level	• As per previous activation level


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Table 10: Flood operations — FODM emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
Activation trigger	 Storage above EL 57.21m and rising (Max. OL) 	 Storage above EL 58.00m and rising (0.21m below Spillway Crest Level) 	 Storage above EL 58.21m and rising (Spillway Crest Level) 	 Storage above EL 58.56m 	 Storage above EL 61.21m (PMPF) (allowing for wave action) OR As advised by the DSTDM 	 Storage level EL 57.21m and outflows no longer occurring
Action	 Record all communication and decisions Provide technical advice to DDO, DSTDM, and IC on a need's basis Inform IC of any EAP decisions Review SDCC reports and determine if any additional responses are required Undertake inflow assessment as per the OC SOP and update as necessary Update and issue Status Updates if required 	As per previous activation level	As per previous activation level	As per previous activation level	• As per previous activation level	 Forward information for EER to IC email Return to routine activities
Notifications	DDOIC	• As per previous activation level	• As per previous activation level	• As per previous activation level	• As per previous activation level	• As per previous activation level

13 15 89 Sunwater Customer Support 24-hour contact line

6. Dam hazard — piping: embankment, foundation, or abutments

6.1 Overview

The emergency action described in this section relates to a potential dam hazard due to a piping condition through the embankment (Main Dam or Saddle Dams), foundations, or dam abutment. An early indicator of a piping condition can be an increase in seepage or a new area of seepage. If the seepage water is cloudy or has become cloudy, this may indicate that material is being transported and a pipe is being established.

If a pipe is established and progresses, then a dam failure may result. If a potential pipe is detected early, remedial repairs may be possible in the form of constructing a filter and weighting zone over the pipe exit if safe to do so.

The flood outlines in Appendix B are there to provide indicative outlines of the maximum potentially affected area of a dam hazard caused by piping. The use of these flood outlines is prescribed below:

- Use the Sunny Day Failure (SDF) outline when a dam failure is in progress or likely due to piping and no concurrent flooding or downstream releases are occurring or expected to occur, or
- Use the Probable Maximum Flood (PMF) outline when a dam failure is in progress or likely due to piping and concurrent flooding or downstream releases are occurring or expected to occur.

Notes: Definitions for Concurrent Flooding and Downstream Releases are provided in Section 1.3

6.1.1 Assessment of circumstances that indicates an increase in the likelihood of piping

An increase in seepage or a new area of seepage is a circumstance that could indicate an increase likelihood of piping. This circumstance is the trigger for the Advice status for piping.

Cloudy seepage water is a circumstance that could indicate an increase likelihood of piping. This circumstance is the trigger for the Watch and Act status for piping.

6.2 Emergency action roles

Table 11 to Table 15 specify emergency actions for the following roles:

- Dam Duty Officer (DDO)
- Local Event Coordinator (LEC)
- Incident Coordinator (IC)
- Dam Safety Technical Decision Maker (DSTDM).





Figure 2: Piping: embankment, foundation, or abutments flowchart

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Table 11: Piping: embankment, foundation, or abutments — DDO emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Down
Activation trigger	 Increasing leakage through the embankment, the foundations, or abutments, OR Storage above EL 57.71m and rising 	 Increasing leakage through the embankment, the foundations, or abutments with cloudy water 	 Piping condition has been established 	 Failure in progress or likely due to piping, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has determined that piping risk has reduced
Actions	 Monitor flows every 6 hours (or as otherwise instructed by the DSTDM) until a decreasing trend is observable, or as directed by the IC Photograph/video the piping from a safe point and record using the approved forms in HMT and send to IC & DSTDM Update Dam Logbook as per SOP 12 Record all communication 	As per previous activation level	 As per previous activation level, AND Support/supervise remedial works as required Lower the storage if directed Close any affected roads if not already closed by others Maintain surveillance of area immediately downstream of dam (if safe to do so) and move on any members of the public 	 As per previous activation level, AND Vacate the immediate vicinity of the piping condition Ensure remedial works cease and plant and personnel have been moved to a safe location Record/photograph the piping damage and/or dam failure from a safe point 	 Inspect the dam for any damage and photograph any damage identified during the event. Forward information for EER to IC email Update Dam Logbook as per SOP 12 Return to routine activities
Internal notifications	DSTDMICSO	As per previous activation level	As per previous activation level	 As per previous activation level 	As per previous activation level
External notifications	As required	As required	As required	As required	As per previous activation level



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Table 12: Piping: embankment, foundation, or abutments — LEC emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Down
Activation trigger	 Increasing leakage through the embankment, the foundations, or abutments, OR Storage above EL 57.71m and rising 	 Increasing leakage through the embankment, the foundations, or abutments with cloudy water 	 Piping condition has been established 	 Failure in progress or likely due to piping, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has determined that piping risk has reduced
Actions	Record all communication	• As per previous activation level	 As per previous activation level Liaise with relevant Council(s) regarding potential road/bridge closures 	As per previous activation level	 Forward information for EER to IC email Return to routine activities
Internal notifications	ICDDO	As per previous activation level	As per previous activation level	As per previous activation level	As per previous activation level
External notifications	• LDMG	As per previous activation level	• As per previous activation level	• As per previous activation level	As per previous activation level



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Table 13: Piping: embankment, foundation, or abutments — IC emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Down
Activation trigger	 Increasing leakage through the embankment, the foundations, or abutments, OR Storage above EL 57.71m and rising 	 Increasing leakage through the embankment, the foundations, or abutments with cloudy water 	 Piping condition has been established 	 Failure in progress or likely due to piping, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has determined that piping risk has reduced
Actions	 Create Incident Report Record Update Sunwater Intranet with EAP status Record all communication Complete Situation Report, unless otherwise directed NOTE: IC to carry out LEC actions unless LDMG has reached Stand Up level 	 As per previous activation level, AND Investigate availability of machinery and materials (if insufficient stockpiles available) Place machinery operators on standby if directed by DSTDM Consider the need to appoint a recovery coordinator. The recovery coordinator is then responsible for the follow through on actions to close out all matters and works outstanding after the initial emergency is over. Confirm EAs and other messages are prepared in advance – if required. 	 As per previous activation level, AND Liaise with Sunwater Customer Support to send SMS to D/S residents and phone those without mobiles Mobilise resources to undertake remedial works if directed by DSTDM 	 As per previous activation level, AND, Liaise with the DSTDM to confirm that dam failure is in progress Confirm that remedial works have ceased if directed by the DSTDM and plant and personnel have been moved to a safe location Liaise with DDO and DSTDM re: potential for evacuations 	 Deactivate EAP Compile EER and organise delivery to the Dam Safety Regulator by the due date Close Incident Report Record Update Sunwater Intranet with dam status Return to routine activities
Internal notifications	 DSTDM DDO LEC/ORR SMT SRT 	As per previous activation level	As per previous activation level	As per previous activation level	 Inform previous notifications of deactivation as required
External notifications	As required	 As per previous activation level, AND DDMG QPS 	 As per previous activation level, AND D/S Residents SDCC Watch Desk 	As per previous activation level	As per previous activation level



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Table 14: Piping: embankment, foundation, or abutments — LEC and IC external communication plan

Activation level	Trigger for communications	Group to contact	Method	Message text
Alert	 Increase in leakage through an embankment, the foundations, or abutments, OR Storage above 57.71m and rising 	• LDMG	• Phone	Describe current situation with dam — What is the event? (Unconfirmed piping risk) What is the status? (Unconfirmed leakage — Investigation continues) Advise of current storage level Advise any issues you are aware of Standby for further advice
Lean Forward	 Increase in leakage through an embankment, the foundations, or abutments with cloudy water 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? (Unconfirmed piping risk) What is the status? (Unconfirmed leakage — Investigation continues) Advise of current storage level Advise any issues you are aware of Standby for further advice
	 Piping condition has been established 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? (Confirmed piping risk) What is the status? (Confirmed piping/leakage) Advise of current storage level Advise any issues you are aware of. Discuss any potential road/bridge closures Prepare for possible evacuations
Stand Up — 1		• SDCC Watch Desk	• Phone & Email	Complete Emergency Alert Request Form as per instructions (copies in Appendix A8 and ref W) and email to SDCC Watch Desk to send. Develop messages in consultation with DSTDM.
		• D/S Residents	 SMS (Phone for those without mobiles) 	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS



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Table 14 (Continued) Piping: embankment, foundation, or abutments — LEC and IC external communication plan

Activation level	Trigger for communications	Group to contact	Method	Message text
	 Failure likely due to piping, AND Sufficient water in storage to create a dam hazard 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? <i>(Confirmed piping risk)</i> What is the status? (Possible Dam Failure) Advise of current storage level Prepare coordinated evacuations
		SDCC Watch Desk	• Phone & Email	Complete Emergency Alert Request Form as per instructions (blank copy in ref W) and email to SDCC Watch Desk to send. Develop messages in consultation with DSTDM.
		• D/S Residents	 SMS (Phone for those without mobiles) 	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS
Stand Up —2	Dam failure in progress	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? <i>(Confirmed piping risk)</i> What is the status? (Dam Failure in Progress) Advise of current storage level Coordinate evacuations of affected Downstream Residents and move people to higher ground
		SDCC Watch Desk	Phone & Email	Complete Emergency Alert Request Form as per instructions (copies in Appendix A8 and ref W) and email to SDCC Watch Desk to send.
		• D/S Residents	 SMS (Phone for those without mobiles) 	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS
		Emergency siren	• Phone & Email	Complete Emergency siren instructions in Appendix A9 and notify SRT. Not to be used UNLESS confirmed dam failure is in progress and the Emergency Alert is being sent out.
Stand Down	 Risk assessment has determined that piping risk has reduced 	 LDMG DDMG (if from Watch and Act) QPS (if from Watch and Act) 	• Phone	Describe current situation with Dam — What is the event? (<i>Dam Safety Risk — piping</i>) What is the status? (Dam Hazard Stood Down) Advise risk assessment has determined that piping risk has reduced, and EAP has been deactivated
		 D/S Residents (if from Emergency Warning) 	 SMS (Phone for those without mobiles) 	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS



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Table 15: Piping: embankment, foundation, or abutments — DSTDM emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Down
Activation trigger	 Increasing leakage through the embankment, the foundations, or abutments, OR Storage above 57.71m and rising 	 Increasing leakage through the embankment, the foundations or abutments with cloudy water 	 Piping condition has been established 	 Failure in progress or likely due to piping, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has determined that piping risk has reduced
Action	 Arrange an inspection of the dam to assess its condition as soon as possible, when safe to do so Determine if piping condition has been established Monitor situation and assess risks Record all communication Advise DSR on EAP activation 	As per previous activation level	 As per previous activation level, AND Assess risk and determine if failure likely or in progress Determine if remedial repairs are practical Determine if risks can be reduced by lowering storage (if the storage is required to be drawn down, then the DSTDM needs to assess the maximum rate of drawn down based on latest available data and advise in writing to IC and DDO) Supervise* remedial repairs (if applicable) 	 As per previous activation level, AND Liaise with the IC and confirm need to sound Emergency siren due to dam failure Liaise with the IC and advise on need to recommend evacuations 	 Forward information for EER to IC email Return to routine activities
Internal notifications	DDOIC	As per previous activation level	 As per previous activation level, AND LEC/ORR 	 As per previous activation level, AND CEO — if time permits 	As per previous activation level
External notifications	• DSR	As per previous activation level	As per previous activation level	• As per previous activation level	As per previous activation level

* Supervise means provide technical oversight to the work. It does not necessarily mean on-site supervision.



7. Dam hazard — earthquake

7.1 Overview

The emergency action described in this section relates to a potential dam hazard due to an earthquake causing damage to the dam embankment (Main or Saddle Dams), foundations, or dam abutment. Damage could take the form of cracking or slumping of the embankment, deformation or land slip, or increased seepage.

If damage does occur, then a dam failure may result. If damage is detected early, remedial repairs may be possible depending on the nature of the damage.

The flood outlines in Appendix B are there to provide indicative outlines of the maximum potentially affected area of a dam hazard caused by earthquake. The use of these flood outlines is prescribed below:

- Use the Sunny Day Failure (SDF) outline when a dam failure is in progress or likely due to earthquake and no concurrent flooding or downstream releases are occurring or expected to occur, or
- Use the Probable Maximum Flood (PMF) outline when a dam failure is in progress or likely due to earthquake and concurrent flooding or downstream releases are occurring or expected to occur.

Notes: Definitions for Concurrent Flooding and Downstream Releases are provided in Section 1.3

7.2 Emergency action roles

Table 16 to Table 20 specify emergency actions for the following roles:

- Dam Duty Officer (DDO)
- Local Event Coordinator (LEC)
- Incident Coordinator (IC)
- Dam Safety Technical Decision Maker (DSTDM).



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Table 16: Earthquake — DDO emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Down
Activation trigger	 Earthquake confirmed (by DSTDM) or felt in the area, AND Intensity less than 5MM* 	 Earthquake confirmed (by DSTDM) or felt in the area, AND Intensity greater than or equal to 5MM*, OR Intensity less than 5MM* and change detected during surveillance inspection 	 Earthquake confirmed (by DSTDM) or felt in the area, AND A possible failure path has been identified 	 Failure in progress or likely due to earthquake, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has been determined that failure risk has reduced
Actions	 Immediately inspect the embankment, spillway structure, abutments, and Saddle Dam in daylight hours (if safe to do so) and report to the DSTDM and IC — photograph/video and record using forms in HMT and send to IC & DSTDM Check for leaks, deformation, erosion, and concrete damage Update Dam Logbook as per SOP 12 Record all communication 	 Immediately inspect the embankment, spillway structure, abutments, and Saddle Dam (if safe to do so) and report to the DSTDM and IC — photograph/video and record using forms in HMT and send to IC & DSTDM Repeat the inspection as directed Update Dam Logbook as per SOP 12 	 As per previous activation level, AND Support/supervise remedial work as required Lower the storage if directed Close any affected roads, if not already closed by others Maintain surveillance of area immediately downstream of dam or Saddle Dam (if safe to do so) and move on any members of the public Record/photograph the damage from a safe point Vacate the immediate vicinity of the embankment 	 As per previous activation level, AND Ensure remedial works cease and plant and personnel have been moved to a safe location Record/photograph the earthquake damage and/or dam failure from a safe point 	 Inspect the dam for any damage and photograph any damage identified during the event Forward information for EER to IC email Update Dam Logbook as per SOP 12 Return to routine activities
Internal notifications	DSTDMICSO	As per previous activation level	As per previous activation level	As per previous activation level	As per previous activation level
External notifications	As required	As required	As required	As required	As per previous activation level

* DDO to assess magnitude (MM scale) at dam location.



ALL ACTION MUST BE TAKEN WHEN IT IS SAFE TO DO SO e.g. taking photographs/video, dam inspections, instrument readings

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Table 17: Earthquake — LEC emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Down
Activation trigger	 Earthquake confirmed (by DSTDM) or felt in the area, AND Intensity less than 5MM* 	 Earthquake confirmed (by DSTDM) or felt in the area, AND Intensity greater than or equal to 5MM*, OR Intensity less than 5MM* and change detected during surveillance inspection 	 Earthquake confirmed (by DSTDM) or felt in the area, AND A possible failure path has been identified 	 Failure in progress or likely due to earthquake, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has been determined that failure risk has reduced
Actions	Record all communication	As per previous activation level	 As per previous activation level, AND Liaise with DDO and relevant Council(s) regarding potential road/bridge closures 	As per previous activation level	 Forward information for EER to IC email Return to routine activities
Internal notifications	ICDDO	As per previous activation level	As per previous activation level	As per previous activation level	As per previous activation level
External notifications	• LDMG	• As per previous activation level	As per previous activation level	As per previous activation level	• As per previous activation level

* DDO to assess magnitude (MM scale) at dam location.



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Table 18: Earthquake — IC emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Down
Activation trigger	 Earthquake confirmed* or felt in the area, AND Intensity less than 5MM[~] 	 Earthquake confirmed* or felt in the area, AND Intensity greater than or equal to 5MM[~], OR Intensity less than 5MM[~] and change detected during surveillance inspection 	 Earthquake confirmed* or felt in the area, AND A possible failure path has been identified 	 Failure in progress or likely due to earthquake, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has been determined that failure risk has reduced
Actions	 Record all communication Liaise with DDO, LEC and DSTDM Create Incident Report Record Update Sunwater Intranet with dam status NOTE 1: IC to carry out LEC actions unless LDMG has reached Stand Up level 	 As per previous activation level, AND Investigate availability of machinery and materials (if insufficient stockpiles available) Place machinery operators on standby if directed by DSTDM Consider the need to appoint a Sunwater Recovery Coordinator. The Sunwater Recovery Coordinator is responsible for the follow through on actions to close out all matters and works outstanding after the initial emergency is over. Confirm EAs and other messages are prepared in advance – if required. 	 As per previous activation level. AND Liaise with Sunwater Customer Support to send SMS to D/S residents and phone those without mobiles Liaise with DDO and relevant Council(s) regarding potential road/bridge closures Mobilise resources to undertake remedial works if directed by DSTDM 	 As per previous activation level, AND Liaise with the DSTDM to confirm that dam failure is in progress Confirm that remedial works have ceased if directed by the DSTDM and plant and personnel have been moved to a safe location Liaise with DDO and DSTDM re: potential for evacuations 	 Deactivate EAP Compile EER and deliver to DSR if required Close Incident Report Record Update Sunwater Intranet with dam status Return to routine activities
Internal notifications	 DDO DSTDM LEC/ORR SMT SRT 	As per previous activation level	As per previous activation level	As per previous activation level	 Inform previous notifications of deactivation as required
External notifications	As required	 As per previous activation level, AND DDMG QPS 	 As per previous activation level, AND D/S Residents SDCC Watch Desk 	As per previous activation level	As per previous activation level

 $\tilde{}$ DDO to assess magnitude (MM scale) at dam location

* 'Confirmed' is defined as an alert received from Geoscience Australia or other source that advises an Earthquake >4.9 ML (Richter Scale) has occurred within a 200km radius of the Dam



Table 19: Earthquake —	LEC and IC externa	l communication plan
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Activation level	Trigger for communications	Group to contact	Method	Message text
Alert	 Earthquake confirmed or felt in the area, AND Intensity less than 5MM 	• LDMG	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Earthquake damage) What is the status? (Under investigation) Advise of current storage level Advise EAP has been activated Stand by for further information
Lean Forward	 Earthquake confirmed or felt in the area, AND Intensity greater than or equal to 5MM, OR Intensity less than 5MM and change detected during surveillance inspection 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Earthquake damage) What is the status? (Under investigation) Advise of current storage level Advise EAP has been activated Stand by for further information
	 Earthquake confirmed or felt in the area, AND A possible failure path has been identified 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Earthquake felt or reported in area) What is the status? (Possible earthquake damage to dam) Advise of current storage level. Discuss any potential road/bridge closures LDMG to activate LDMP
Stand Up — 1		• SDCC Watch Desk	Phone & Email	Complete Emergency Alert Request Form as per instructions (blank copy in ref W) and email to SDCC Watch Desk to send. Develop messages in consultation with DSTDM.
		• D/S Residents	 SMS (Phone for those without mobiles) 	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS

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Table 19(Continued): Earthquake — LEC and IC external communication plan

Activation level	Trigger for communications	Group to contact	Method	Message text
	 Failure likely due to earthquake, AND Sufficient water in storage to create a dam hazard 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Earthquake damage) What is the status? (Dam Failure Likely) Advise of current storage level. Discuss any potential road/bridge closures (if not discussed at Emergency Warning previously) LDMG to activate LDMP
		• SDCC Watch Desk	• Email & Phone	Complete Emergency Alert Request Form as per instructions (blank copy in ref W) and email to SDCC Watch Desk to send. Develop messages in consultation with DSTDM
		• D/S Residents	 SMS (Phone for those without mobiles) 	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS
Stand Up — 2	 Dam failure in progress 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Earthquake damage) What is the status? (Dam Failure In Progress) Advise of current storage level LDMG to activate LDMP
		• SDCC Watch Desk	• Email & Phone	Complete Emergency Alert Request Form as per instructions (copies in Appendix A8 and ref W) and email to SDCC Watch Desk to send.
		• D/S Residents	 SMS (Phone for those without mobiles) 	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS
		• Emergency siren	 Phone & Email 	Complete Emergency siren instructions in Appendix A9 and notify SRT. Not to be used UNLESS confirmed dam failure is in progress and the Emergency Alert is being sent out.
Stand Down	 Risk assessment has determined that failure risk has reduced 	 LDMG DDMG (if from Watch and Act) QPS (if from Watch and Act) 	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Earthquake damage) What is the status? (Dam Hazard Stood Down) Advise risk assessment has been determined that failure risk has reduced, and that EAP has been deactivated
		 D/S Residents (if from Emergency Warning) 	• SMS (Phone for those without mobiles)	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS



ALL ACTION MUST BE TAKEN WHEN IT IS SAFE TO DO SO e.g. taking photographs/video, dam inspections, instrument readings

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Table 20: Earthquake — DSTDM emergency action

Activation level	Alert	Lean Forward	Stand Up — 1	Stand Up — 2	Stand Down
Activation trigger	 Earthquake confirmed* or felt in the area, AND Intensity less than 5MM[~] 	 Earthquake confirmed* or felt in the area, AND Intensity greater than or equal to 5MM[~], OR Intensity less than 5MM[~] and change detected during surveillance inspection 	 Earthquake confirmed* or felt in the area, AND A possible failure path has been identified 	 Failure in progress or likely due to earthquake, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has been determined that failure risk has reduced
Action	 Monitor situation and assess risks Review surveillance inspection of the dam and assess its condition as soon as possible Review instrumentation data and determine if any additional responses are required Advise DSR of EAP activation Record all communication 	 As per previous activation level, AND Determine if there are any possible failure paths from reported damage 	 As per previous activation level, AND Arrange an inspection of the dam and assess its condition as soon as possible, when safe to do so Assess risk and determine if failure likely or in progress Determine if remedial repairs are practical Determine if risks can be reduced by lowering storage (if the storage is required to be drawn down, then the DSTDM needs to assess the maximum rate of drawn down based on latest available data and advise in writing to IC and DDO) Supervise^ remedial repairs (if applicable) Monitor situation and assess risks 	 As per previous activation level, AND Liaise with the IC and confirm need to sound Emergency siren due to dam failure 	 Forward information for EER to IC email Return to routine activities
Internal notifications	DDOIC	As per previous activation level	 As per previous activation level, AND CEO — if time permits 	As per previous activation level	As per previous activation level
External notifications	• DSR	As per previous activation level	As per previous activation level	As per previous activation level	As per previous activation level

~DDO to assess magnitude (MM scale) at dam location

*'Confirmed' is defined as an alert received from Geoscience Australia or other source that advises an Earthquake >4.9 ML (Richter Scale) has occurred within a 200km radius of the Dam

<u>/!\</u>

^Supervise means provide technical oversight to the work. It does not necessarily mean on-site supervision.

ALL ACTION MUST BE TAKEN WHEN IT IS SAFE TO DO SO

e.g. taking photographs/video, dam inspections, instrument readings



8. Dam hazard — terrorist threat/activity or high energy impact

8.1 Overview

The emergency action described in this section relates to a potential dam hazard due to a terrorist threat or activity or a high energy impact on the dam such as a plane crash or meteorite.

The vulnerability of Kinchant Dam to a terrorist attack is low.

The flood outlines in Appendix B are there to provide indicative outlines of the maximum potentially affected area of a dam hazard caused by terrorist threat/activity or high energy impact. The use of these flood outlines is prescribed below:

- Use the Sunny Day Failure (SDF) outline when a dam failure is in progress or likely due to terrorist threat/activity
 or high energy impact and no concurrent flooding or downstream releases are occurring or expected to occur,
 or
- Use the Probable Maximum Flood (PMF) outline when a dam failure is in progress or likely due to terrorist threat/activity or high energy impact and concurrent flooding or downstream releases are occurring or expected to occur.
- Notes: Definitions for Concurrent Flooding and Downstream Releases are provided in Section 1.3

8.1.1 Assessment of circumstances that indicates an increase in the likelihood of terrorist activity or high energy impact

Advice from authorities of a specific risk to water infrastructure is a circumstance that could indicate increased likelihood a terrorist threat. If this were specific enough to name a dam, this circumstance would trigger the Emergency Warning activation level.

8.2 Emergency action roles

Table 21 to Table 25 specify emergency actions for the following roles:

- Dam Duty Officer (DDO)
- Local Event Coordinator (LEC)
- Incident Coordinator (IC)
- Dam Safety Technical Decision Maker (DSTDM).



Figure 4: Terrorist threat/activity or high energy impact flowchart



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Table 21: Terrorist threat/activity or high energy impact — DDO emergency action

Activation level	Alert/Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
Activation trigger	Not applicable	 THREAT Possible terrorist activity/suspicious behaviour noticed at the dam, OR Threat received 	EVENT • Large explosion heard/observed at dam (e.g., bomb explosion, aircraft hit)	 RESPONSE Failure in progress or likely due to impact or explosion, AND Sufficient water in storage to create a dam hazard 	• Risk assessment has determined that failure risk has reduced
Actions	• Not applicable	 In an emergency call 000. Record all communication If any suspicious behaviour noticed, contact DSTDM for advice. If instructed by DSTDM, of if threat received, complete the following: Inspect dam (if safe) and ensure all security measures in place (locked gates, etc.) Photograph/video suspicious items from a safe point and record using the approved forms in HMT and send to IC & DSTDM If Police appoint Incident Manager support and follow instructions Close any affected roads as directed Update Dam Logbook as per SOP12 	 As per previous activation level, AND Undertake surveillance inspect dam (if safe) Vacate the immediate vicinity of the affected area 	 As per previous activation level, AND Lower reservoir level, if directed 	 Forward information for EER to IC email Update Dam Logbook as per SOP12 Return to routine activities
Internal notifications	Not applicable	DSTDMICSO	As per previous activation level	As per previous activation level	As per previous activation level
External notifications	Not applicable	• #000 Emergency	• As per previous activation level	• As per previous activation level	• As per previous activation level



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Table 22: Terrorist threat/activity or high energy impact — LEC emergency action

Activation level	Alert/Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
Activation trigger	 Not applicable 	 THREAT Possible terrorist activity/suspicious behaviour noticed at the dam, OR Threat received 	EVENT • Large explosion heard/observed at dam (e.g., bomb explosion, aircraft hit)	 RESPONSE Failure in progress or likely due to impact or explosion, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has determined that failure risk has reduced
Actions	• Not applicable	 If Police appoint Incident Manager support and follow instructions Monitor situation and assess risks Liaise with DDO and relevant Council(s) regarding possible road/bridge closures Record all communication 	As per previous activation level	 As per previous activation level, AND Liaise with DDO and LDMG re: potential for evacuations 	 Forward information for EER to IC email Return to routine activities
Internal notifications	Not applicable	DDOIC	As per previous activation level	As per previous activation level	As per previous activation level
External notifications	Not applicable	• LDMG	As per previous activation level	As per previous activation level	As per previous activation level



Table 23: Terrorist threat/activity or high energy impact — IC emergency action	
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Activation level	Alert/Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
Activation trigger	Not applicable	 THREAT Possible terrorist activity/suspicious behaviour noticed at the dam, OR Threat received 	EVENT • Large explosion heard/observed at dam (e.g., bomb explosion, aircraft hit)	 RESPONSE Failure in progress or likely due to impact or explosion, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has determined that failure risk has reduced
Actions	Not applicable	 Record all communication Contact National Security If Police appoint Incident Manager support and follow instructions Create Incident Report Record Update Sunwater Intranet with dam status Consider the need to appoint a Sunwater Recovery Coordinator. The Sunwater Recovery Coordinator is responsible for the follow through on actions to close out all matters and works outstanding after the initial emergency is over. Confirm EAs and other messages are prepared in advance – if required. NOTE: IC to carry out LEC actions unless LDMG1 has reached Emergency Warning level 	As per previous activation level	 As per previous activation level, AND Liaise with the DSTDM to confirm that dam failure is in progress Liaise with DDO, DSTDM, and LEC re: potential for evacuations Mobilise resources to undertake remedial works if directed by DSTDM 	 Deactivate EAP event Compile EER and organise delivery to the Dam Safety Regulator by the due date Close Incident Report Record Update Sunwater Intranet with dam status Return to routine activities
Internal notifications	Not applicable	 DDO DSTDM LEC/ORR SMT SRT 	As per previous activation level	As per previous activation level	 Inform previous notifications of deactivation as required
External notifications	Not applicable	CTGDDMGQPS	 As per previous activation level, AND D/S Residents SDCC 	As per previous activation level, ANDEmergency siren	As per previous activation level



Activation level	Trigger for communications	Group to contact	Method	Message text		
Alert	'ADVICE' NOT APPLICABLE					
Lean Forward				'WATCH AND ACT' NOT APPLICABLE		
Stand Up — 1	 THREAT Possible terrorist activity/suspicious behaviour notice at the dam, OR Threat received 	LDMGDDMGQPSCTG	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Security threat/impact/explosion, etc.) What is the status? (Received/noted terrorist threat) Discuss any potential road/bridge closures LDMG to activate LDMP		
	EVENT • Large explosion heard/observed at dam (e.g., bomb explosion, aircraft hit)	LDMGDDMGQPSCTG	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Security threat/ impact/explosion, etc.) What is the status? (Under Investigation) Discuss any potential road/bridge closures (if not already discussed at Emergency Warning level) LDMG to activate LDMP		
		• SDCC Watch Desk	 Phone & Email 	Complete Emergency Alert Request Form as per instructions (copies in Appendix A8 and ref W) and email to SDCC Watch Desk to send. Develop messages in consultation with DSTDM.		
Stand Up — 2		 D/S Residents 	• SMS (Phone for those without mobiles)	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS		



	Table 24(Continued): Terrorist threat/activity or high energy impact — LEC and IC communication plan					
Activation level	Trigger for communications	Group to contact	Method	Message text		
	 RESPONSE Failure in progress or likely due to impact or explosion, AND Sufficient water in storage to create a dam hazard 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Security threat/impact/explosion, etc.) What is the status? (Dam Failure Likely/In Progress) Initiate evacuations		
Stand Up — 3		 SDCC Watch Desk 	 Phone & Email 	Complete Emergency Alert Request Form as per instructions (copies in Appendix A8 and ref W) and email to SDCC Watch Desk to send.		
		 D/S Residents 	 SMS (Phone for those without mobiles) 	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS		
		• Emergency siren	 Phone & Email 	Complete Emergency siren instructions in Appendix A9 and notify SRT. Not to be used UNLESS confirmed dam failure is in progress and the Emergency Alert is being sent out.		
	 Risk assessment has determined that failure risk has reduced 	LDMGDDMGQPS	• Phone	Describe current situation with dam — What is the event? (Dam Safety Risk — Security threat/ impact/explosion, etc.) What is the status? (Dam Hazard Stood Down) Advise that failure risk has been reduced and EAP has been deactivated		
Stand Down		 D/S Residents (if from Emergency Warning level) 	• SMS (Phone for those without mobiles)	Liaise with Sunwater customer support and communications to send appropriate messaging via SMS		



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Table 25: Terrorist threat/activity or high energy impact — DSTDM emergency action

Activation level	Alert/Lean Forward	Stand Up — 1	Stand Up — 2	Stand Up — 3	Stand Down
Activation trigger	• Not applicable	 THREAT Possible terrorist activity/suspicious behaviour noticed at the dam, OR Threat received 	EVENT Large explosion heard/observed at dam (e.g., bomb explosion, aircraft hit) 	 RESPONSE Failure in progress or likely due to impact or explosion, AND Sufficient water in storage to create a dam hazard 	 Risk assessment has determined that failure risk has reduced
Action	Not applicable	 Record all communication Assess risks 	 As per previous activation level, AND Arrange an inspection of the dam and assess its condition as soon as possible, when safe to do so Assess risk and determine if failure likely or in progress Determine if remedial repairs are practical Determine if risks can be reduced by lowering storage (if the storage is required to be drawn down, then the DSTDM needs to assess the maximum rate of drawn down based on latest available data and advise in writing to IC and DDO) Supervise* remedial repairs (if applicable) Monitor situation and assess risks 	 As per previous activation level, AND Liaise with the IC and confirm need to sound Emergency siren due to dam failure Liaise with the IC and LEC and advise on need to recommend evacuations 	 Forward information for EER to IC email Return to routine activities
Internal notifications	Not applicable	ICDDOSRT	 As per previous activation level, AND LEC/ORR 	As per previous activation level	As per previous activation level
External notifications	Not applicable	• DSR	As per previous activation level	As per previous activation level	As per previous activation level

* Supervise means provide technical oversight to the work. It does not necessarily mean on-site supervision.



ALL ACTION MUST BE TAKEN WHEN IT IS SAFE TO DO SO e.g. taking photographs/video, dam inspections, instrument readings



9. Other emergency situation — communications failure

9.1 Overview

The emergency action described in this section (Other Emergency Situation — Communications Failure) relates to either:

- An emergency situation where all means of communication at the Dam site have been lost.
- An emergency situation where all means of communication with the Local area have been lost.
- An emergency situation where all means of communication with Brisbane site have been lost.

This section specifies actions and provides guidance for the three situations.

9.2 Emergency actions

Due to the large number of different possible scenarios, the table below only covers the most common or likely conditions.

9.2.1 Activation triggers

Table 26: Communications failure emergency activation trigger summary

Comms Failure – Site	 Unable to communicate to or from Dam site (usually affects DDO)
Comms Failure – Local area	 Unable to communicate to or from Local Area (likely to affect LEC or ORR)
Comms Failure – Brisbane	 Unable to communicate to or from Sunwater Brisbane (could affect DSTDM or FODM & will affect IC)

9.2.2 Assessment of circumstances that indicates the likelihood of communications failure escalating the activation level of a current Dam Hazard

The Operations Centre Duty Officer (OCDO) will assess the weather and flood warnings daily in accordance with the Operations Centre (OC) SOP. The OCDO will escalate to the Flood Operations Decision Maker (FODM) any warnings that have the potential to cause a significant communications failure.

The on-call IC will escalate to the FODM any local intelligence on conditions that could increase the probability of a significant communications failure.

The FODM will determine whether it is reasonably likely that there will be a significant communications failure within the subsequent 24 hours and assess the likely effect on current Dam Hazards. If required, the FODM will instruct the IC to escalate the activation level of any current Dam Hazards.

9.2.3 Emergency action roles

Table 27 to Table 32 specify emergency actions for the following roles:

- Dam Duty Officer (DDO)
- Local Event Coordinator (LEC)
- Incident Coordinator (IC)
- Dam Safety Technical Decision Maker (DSTDM)
- Flood Operations Decision Maker (FODM).

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Table 27: Communications failure — DDO emergency action

Activation level	Comms Failure – Local Area	Comms Failure – Brisbane
Activation trigger	Unable to communicate to Local Area including LEC or ORR	• Unable to communicate to Sunwater Brisbane including IC or DSTDM or FODM
Actions	 As much as practicable assume the role of LEC Continue tasks in accordance with any other current Emergency Action Every hour attempt communications noting the following: Mobile phone-try texting instead of voice, much higher probability of success Satellite Phone-needs to access open sky unless external antenna fitted Social media-e.g., Facebook (Internet may be available via landline) Record all communication and attempts via Dam Logbook entries as per SOP12 and communications log if EAP event is current 	 Determine if LEC is in communication and if not, assume the LEC role as much as is practicable Continue tasks in accordance with any other current Emergency Action Every hour attempt communications noting the following: Mobile phone-try texting instead of voice, much higher probability of success Satellite Phone-needs to access open sky unless external antenna fitted Social media-e.g., Facebook (Internet may be available via landline) Record all communication and attempts via Dam Logbook entries as per SOP12 and communications log if EAP event is current
Internal Notifications	ICSO (if available)	LECSO (if available)
External Notifications	• As required	As required





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Table 28: Communications failure — LEC emergency action

Activation level	Comms Failure – Dam Site	Comms Failure – Brisbane
Activation trigger	Unable to communicate to Dam site	Unable to communicate to Sunwater Brisbane including IC or DSTDM or FODM
Actions	 Every hour attempt communications noting the following: Mobile phone-try texting instead of voice, much higher probability of success Satellite Phone-needs to access open sky unless external antenna fitted Social media-e.g., Facebook (Internet may be available via landline) Record all communication and attempts Assume that the DDO is carrying out IC role at site as much as practicable As much as is practicable continue other tasks associated with the role in accordance with any other current Emergency Action 	 Issue Sunwater incident Alert Every hour attempt communications noting the following: Mobile phone-try texting instead of voice, much higher probability of success Satellite Phone-needs to access open sky unless external antenna fitted Social media-e.g., Facebook (Internet may be available via landline) Record all communication and attempts Liaise with the DDO and assume IC role As much as is practicable continue other tasks associated with the role in accordance with any other current Emergency Action
Internal Notifications	ICDSTDMSO (if available)	 DDO DSTDM (if available) SO
External Notifications	• LDMG	 LDMG DDMG QPS



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Table 29: Communications failure — IC emergency action

Activation level	Comms Failure – Dam Site	Comms Failure – Local Area
Activation trigger	Unable to communicate to Dam site	Unable to communicate to Local Area including LEC and ORR
Actions	 Issue Sunwater Incident Alert Every hour attempt communications noting the following: Mobile phone-try texting instead of voice, much higher probability of success Satellite Phone-needs to access open sky unless external antenna fitted Social media-e.g., Facebook (Internet may be available via landline) Record all communication and attempts As much as is practicable continue other tasks associated with the role in accordance with any other current Emergency Action 	 Issue Sunwater Incident Alert Every hour attempt communications noting the following: Mobile phone-try texting instead of voice, much higher probability of success Satellite Phone-needs to access open sky unless external antenna fitted Social media-e.g., Facebook (Internet may be available via landline) Record all communication and attempts Liaise with the DDO and carry out functions of the LEC as much as practicable As much as is practicable continue other tasks associated with the role in accordance with any other current Emergency Action
Internal Notifications	 LEC DSTDM SO (if available) 	 DDO (if available) DSTDM SO (if available)
External Notifications	DDMGQPS	 LDMG (if available) DDMG (if available) QPS (if available)



Activation level	Trigger for communications	Group to contact	Method	Message code	Message text
Comms Failure – Site	 Unable to communicate to or from dam site, AND DDO is at Dam site 	 IC/LEC DSTDM SO (if available) LDMG DDMG QPS 	• Phone		Describe current situation with dam communications. What is the status – estimated time to restore communications?
	IC to send Sunwater Incident and Near Miss Alert				EAP Alert Notification — Kinchant Dam — Site Communications Failure
Comms Failure – Local Area	• Unable to communicate to or from Local Area including LEC and ORR	 DDO (if available) DSTDM SO (if available) LDMG (if available) DDMG (if available) QPS (if available) 	• Phone		Describe current situation with dam communications. What is the status – estimated time to restore communications?
	IC to send Sunwater Incident and Near Miss Alert			EAP Alert Notification — Kinchant Dam — Local Area Communications Failure	
Comms Failure – Brisbane	• Unable to communicate to or from Sunwater Brisbane	 DSTDM (if available) LDMG DDMG QPS 	• Phone		Describe current situation with dam communications. What is the status – estimated time to restore communications?
	LEC to send Sunwater Incident and Near Miss Alert				EAP Alert Notification — Sunwater Brisbane Communications Failure



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Table 31: Communications failure — DSTDM emergency action

Activation level	Comms Failure – Site	Comms Failure – Local Area
Activation trigger	Unable to communicate to Dam site	Unable to communicate to Local Area including LEC and ORR
Actions	 Provide technical advice to IC/LEC on a need's basis Record all communication As much as is practicable, continue other tasks associated with the role in accordance with any other current Emergency Action 	 Provide technical advice to IC on a need's basis Record all communication Assume that the DDO is assisting IC with LEC role As much as is practicable, continue other tasks associated with the role in accordance with any other current Emergency Action
Internal Notifications	ICLECCEO (if time permits)	ICDDO (if available)CEO (if time permits)
External Notifications	• DSR (if applicable)	• DSR (if available)



ALL ACTION MUST BE TAKEN WHEN IT IS SAFE TO DO SO e.g. taking photographs/video, dam inspections, instrument readings

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Table 32: Communications failure — FODM emergency action

Activation level	Comms Failure – Site	Comms Failure – Local Area
Activation trigger	Unable to communicate to Dam site	Unable to communicate to Local Area including LEC and ORR
Actions	 Record all communication As much as is practicable, continue other tasks associated with the role in accordance with any other current Emergency Action 	 Record all communication Assume that the DDO is assisting IC with LEC role As much as is practicable, continue other tasks associated with the role in accordance with any other current Emergency Action
Internal Notifications	ICLECDSTDM	ICDDO (if available)DSTDM
External Notifications	Not applicable	Not applicable



APPENDIX A Notification and communication lists

- A1 Sunwater regional notification list
- A2 Sunwater Brisbane notification list
- A3 External notification list
- A4 D/S resident notification list
- A5 Other D/S resident notification list (outside area requested messaging)
- A6 Other reference contacts
- A7 Emergency alert polygon
- A8 Dam failure emergency alert request
- A9 Dam failure emergency siren

Appendix A1 to Appendix A6 has been redacted



makes no SunWater product, accuracy of this every care is taken to ensure the

Nhile



Appendix A8: Dam failure emergency alert request

Queensland emergency alert request guidelines

An Emergency Alert Request form should be completed, if required (see Sections 5 to 9 for actions) and sent to the SDCC Watch Desk to activate the Kinchant Dam Emergency Polygon.

Instructions

- This form is not to be used for Flood UNLESS a flood has triggered an emergency event.
- Print off the following Queensland Emergency Alert Request form.
- Telephone the SDCC Watch Desk on and tell them your intention to use the Emergency Alert for a dam hazard for Kinchant Dam.
- A KML Polygon for this dam is stored in the Sunwater area of the Disaster Management Portal in the Emergency Alert area. Ask the SDCC operative to locate the polygon. It will be a KML file called
- Give them your phone number, confirm their name, and end the call after advising the form will be sent shortly.
- IC and DSTDM will work together to craft a message relevant to the hazard and discuss with the LDMG, if there is time.
- Fill in the form and send to SDCC watch desk email: This form must come from the IC, DSTDM, or member of the Executive.
- Phone back to check the message has been sent and ask for an email to confirm.
- Send an internal Incident Alert to advise of completion.
- This form MUST be sent from a Sunwater email address. If Sunwater email is not functional, they can confirm identification through the Regulator, if required.
- Use the following text to complete the emergency alert request:

Filename:	Voice Message:	SMS:
	FLOOD EMERGENCY WARNING from Sun Water. People near Sandy Creek, Mirani and Eton must LEAVE IMMEDIATELY. Kinchant Dam possible failure/is failing. Major flooding is happening now. Your life is at risk. Go now to a safe place away from the flood. Get full warnings and what you should do at Mackay Regional Council disaster dot Mackay dot q I d dot gov dot ay you or call Triple 0 if your life is in danger.	FLOOD EMERGENCY WARNING from Sunwater: People near Sandy Creek, Mirani and Eton must LEAVE IMMEDIATELY. Kinchant Dam possible failure/is failing. Major flooding is happening now. Your life is at risk. Go now to a safe place away from the flood. Get full warnings and what you should do at Mackay Regional Council http://disaster.mackay.qld.gov.au. Call 000 if your life is in danger.

A prefilled Kinchant dam EMERGENCY ALERT REQUEST form is provided in the following pages.

5 mile	PHONE THE SDCC WATCH DESK – ADVISE EA IS BEING DEVELOPED					
	EMERGENCY ALERT REQUEST					
<u> ASERT</u>	Location of Alert: Kinchant Dam (e.g. Suburb, Town)			Date:		
Queensland Government	LGA/Agency requesting:			Time:		
Requesting Officer (e. Name:	g. Disaster Coordinator/Incident Controller)		Telephone:			
Agency/Position:			(SDCC Watch Des	sk may telephone you)		
Email:						
Advised LDC/L	.DMG: YES DDC/DDMG: [YES Neighbouri	ng LDMG/LGA:	YES N/A		
Send Alert Immediately: YES Scheduled: YES Date & Time / : hrs						
Event Type	Event Type Cyclone Storm Tide Flash Flood Flood Bushfire Fire Incident Smoke / Toxic Plume Chemical Spill Tsunami (Sent as Location Based Text Message ONLY) Other (please specify): Catastrophic Dam Failure					
Distributed by: (Channel)	☑ Voice ☑ SMS (Landline only) (Location)	 Location Based of phone at time of distributior 	SMS – S (Registered	ervice Address Based billing address)		
Message Severity	Emergency Warning (Activates SEV	/S) Uvatch & Act	Advice			
Threat Direction Requ (e.g. Fire, Dam Spill)	iired? YES	Threat location indicated of Only For Emergency Warning Vo	n map? bice & Service Addre	⊠ YES ess SMS □ N/A		
EA Messaging Filenar	ne (Doc, Pdf):	Polygon Filename, (Kml, Kr	nz, Gml, GeoJSC	DN):		
		Number of polygons(i	f multiple, attach l	ist in order of priority)		
Supplied via: 🔀 DM F Other (please specify):	Portal 🗌 Email 🔲 Verbal 🔲 Other	Supplied via: DM Porta Other (please specify):	I 🗌 Email 🗌	Verbal 🗌 Other		
Voice: Type or handw	rite, max 4000 characters incls spaces. (I	deally message should be < 45	0 characters)			
FLOOD EMERGENCY WARNING from Sun Water. People near Sandy Creek, Mirani and Eton must LEAVE IMMEDIATELY. Kinchant Dam possible failure/is failing. Major flooding is happening now. Your life is at risk. Go now to a safe place away from the flood. Get full warnings and what you should do at Mackay Regional Council disaster dot mackay dot q l d dot gov dot ay you or call Triple 0 if your life is in danger.						
SMS: Type or handwri	te, use capitals for clarity, max 612 chara	cters incls spaces. (Ideally sho	uld be < 160 char	acters incl. spaces)		
FLOOD EMERGENCY WARNING from Sunwater: People near Sandy Creek, Mirani and Eton must LEAVE IMMEDIATELY. Kinchant Dam possible failure/is failing. Major flooding is happening now. Your life is at risk. Go now to a safe place away from the flood. Get full warnings and what you should do at Mackay Regional Council http://disaster.mackay.qld.gov.au. Call 000 if your life is in danger.						
Remove EA from	12 hrs 24 hrs 48 hrs	Specify Date & Time:	Check back	c in 12 hrs:		
Requesting Officer:	Replace previous EA message	/ / : hrs	Contact #:	Date: / /		
Cend	to Olyman		to confirm			
FOR USE BY SDCC						
EA Request Form completed by: SDCC Watch Desk 🔲 Requesting Officer 🗌						
Notification of any delays provided to Requestor: YES NO						
EA User Name: Emergency Alert No:						
Signature: Date: / /						
Signature: Date: / /						
Report provided to Requestor on EA outcomes: YES NO						
The EA Man	ual, EA Quick Reference Guide, EA Requ	iest Form Template are availab	ole at: www.disast	er.qld.gov.au		
·						

EA Request Form – F.1.177 Last Updated: 31 October 2022 Version: 3.0
DO NOT SEND THIS PAGE	
GUIDE TO COMPLETE STEPS 1 – 4	
STEP 1.	EA Polygon Area (e.g. detailed description and location reference to allow positive identification of message area, including street names with cross street, areas of interest such as parks, rivers, dams, coastal areas) it is preferable to attach a map identifying the message area. If a Threat Direction has been requested, please clearly indicate it on the map.
STEP 2.	Tick applicable box and note the file name.
STEP 3.	Voice Message: type or handwritten the required message. As the message will be translated by a text-to-speech process it is important that words are not unintelligible when translated e.g. "qld" used in a web site address must be entered as "qld", similarly the word "dot" must be entered into a web address instead of a full stop.
	Voice Message ideally should have no more than 450 characters including spaces. Do not use special characters – refer to EA Manual for details. Warning message must start with "Emergency Emergency"
STEP 4.	SMS Is restricted to a maximum of 160 characters including spaces and punctuation. Either type the message or handwrite the characters into the boxes.

Example: SMS Flash Flood Warning from SES for Opal Valley-immediate threat to life/property-Warn others-Leave area/prepare NOW or seek higher ground-Listen to local radio

If using template EA messages, please provide the appropriate variables that are in the template message guides. Refer to the Queensland Emergency Alert Manual for copies of the template message guides.

//RELEVANTAUTHORITY//

//DIRECTIONANDAREA//

//NAME//

//NUMBER//

//TIME//

//TIMEandDAY//

//DIRECTIONandPLACE//

//HOURSMINUTES//

//PLACE//

//PLACEPLACE//

//EXTERNAL/INTERNAL//

//SUBURBS//

//FireIncident//

Appendix A9: Dam failure Emergency siren activation

Emergency siren activation

Notes: The Emergency siren is not to be activated UNLESS; a confirmed dam failure is in progress, the appropriate EAP trigger has been exceeded and the Emergency Alert is being sent out via SDCC and/or an Emergency broadcast by ABC radio.

IC will take the lead to initiate the activation of the Emergency siren but may delegate to on-call DSTDM or FODM depending on the situation; noting that EA and Emergency broadcast are priority. The CEO or Executive Leadership Team member should be made aware if time permits.

Instructions

- 1. Telephone the and tell them your intention to use the dam failure Emergency siren for an emergency event for Kinchant Dam.
- 2. Email previously sent Emergency Alert Request form to:
- 3. Advise the LDMGs, Media and CEO if time permits.
- 4. Sound Emergency siren following Technical Instructions below.
- 5. Create Sunwater Incident report to advise of the completion of the sounding of the siren.

Technical Instructions

The Emergency siren alarm sequence is activated remotely via the SiRcom SMART Alert (SiSA) software. The SiSA software is accessed either via the client software installed on the local PC located in the Sunwater Operations Centre or via the SiSA web portal which can be accessed via the Sunwater 'Jump Box' infrastructure. Jump Box can be accessed by following this procedure:

- 1) navigate to the Citrix Remote Access
- 2) log in using your **Sunwater user credentials** (you will also be prompted for a security code via Office 365)
- 3) go to the APPS section
- 4) select the Remote Desktop Connection application and Open
- 5) type the IP address into the 'Computer' field and click **Connect**
- 6) once prompted, enter your **Sunwater user credentials** into the fields in the dialogue box (*if you are prompted with a security prompt, click the 'Yes'* button)
- 7) once you are logged into the Jump-Box click the Start Menu button and type again to open a new Remote Desktop Connection session
- 8) type the address into the 'Computer' field and click **Connect** (*you may be prompted, enter your* **Sunwater user credentials** into the fields in the dialogue box again).

Once the User has access to the SiSA software, the alarm is activated by following this procedure:

- 1) Log on to (SiSA) software.
- 2) Select the Siren/s that require activation using the SELECT UNITS button.
- 3) Once the Siren/s are selected press the EVACUATE button.
- 4) Confirm activation request by selecting the **ACTIVATE** button. Once the alarm is activated the **SiRcom icon** will flash red.
- 5) Allow the Alarm sequence to run to end. If the Alarm needs to be cancelled before the sequence is completed press the **STOP ACTIVE SCRIPT** button.

APPENDIX B Drawings, maps and emergency control measures

- B1 Drawings
- B2 Flood impact downstream
- B3 Inundation maps
- B4 Locality plan
- B5 Catchment area

NOTE: Actual levels may differ from those shown in flood inundation maps due to variations in assumptions made in the models to actual flood events.

Appendix B1: Drawings

Figure B1: Kinchant Dam general arrangement



Figure B2: Kinchant Dam instrumentation layout



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Figure B3: Kinchant Dam instrumentation — piezometers



Figure B4: Kinchant Dam instrumentation — observation bores



Figure B5: Kinchant Dam instrumentation — pressure relief wells





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Appendix B3: Inundation maps

Drawings:

- Keymap
- SDF_N Embankment (1-6)
- SDF_SE Embankment (1-6)
- PMF_N Embankment (1-6)
- PMF_SE Embankment (1-6)

Disclaimer: Every effort has been made to ensure the currency of the flood inundation maps reproduced in this EAP. However, as the maps have been extracted from external sources, their accuracy cannot be guaranteed.





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Appendix B4: Locality plan








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APPENDIX C Equipment and technical information

- C1 List of equipment available during an emergency
- C2 Kinchant Dam spillway discharge
- C3 Kinchant Dam storage curves
- C4 Kinchant Dam rating curves

Appendix C1 has been redacted

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APPENDIX D Interaction with Local Government and District Groups

To be populated when EAP next completes a substantive review

Annexe — Kinchant Dam SMS Messages

Advice Stay informed



Watch and Act Prepare to leave



Emergency warning Leave immediately To be issued in consultation with council



SMS ADVICE from Sunwater. Kinchant Dam has exceeded its maximum operating level (87%) and is releasing excess water into Sandy Creek. People near Sandy Creek, Mirani and Eton should STAY INFORMED. Water flows from Kinchant Dam expected to remain contribute to dangerous/widespread flooding near within beds and banks of river / may impact Antoneys Crossing and Curran's Crossing / may contribute to widespread/localised/overland flooding. Expect increased river flows in 6-12 hours / must PREPARE TO LEAVE in case the flood gets the SES on 132 500 for flood help. Get full warnings and what you should do at https://bit.ly/RecandSafety

FLOOD WATCH AND ACT from Sunwater. Water FLOOD EMERGENCY WARNING from Sunwater: flowing from Kinchant Dam has increased significantly and is now flowing over the spillway into LEAVE IMMEDIATELY. Kinchant Dam possible Sandy Creek. Water flows from Kinchant Dam may Sandy Creek, Mirani and Eton. Expect increased river the flood. Get full warnings and what you should do flows in 6-12 hours / later today / overnight / tomorrow. People near Sandy Creek, Mirani and Eton http://disaster.mackay.qld.gov.au/ later today/ overnight/ tomorrow. There is no danger worse. Tell others. Call Triple Zero (000) if your life is yet. Call Triple Zero (000) if your life is in danger. Call in danger. Call the SES on 132500 for flood help. Get full warnings and what you should do at

https://bit.ly/RecandSafety

People near Sandy Creek, Mirani and Eton must failure/is failing. Major flooding is happening now. Your life is at risk. Go now to a safe place away from at Mackay Regional Council