

**APPLICATION
SUBDIVISION OR CHANGE OF WATER ALLOCATION
SUNWATER WATER SUPPLY CONTRACT**

Please note a Subdivision or Change to a Water Allocation is processed by the Registrar. This Application is to manage changes to Water Supply contracts with SunWater in accordance with legal requirements.

This Application form becomes part of your contract with SunWater as such processing may be delayed if incomplete and/or all required attachments are not supplied. Please ensure you complete the CHECKPOINT BEFORE you submit this application.

Part A – Details of Customer’s Acquisition – Not Applicable

Part B – Customer’s Details

Customer Account Number _____ Water Account Number _____

Customer Account Name _____

Phone Number _____ Mobile Phone Number _____

ABN/ACN _____

Address for Invoices	Address for Notices – Must be a physical address
Name _____	<input type="checkbox"/> Same as for Address for Invoices OR
Address _____	Address _____
City _____	Town/City _____
State _____ Postcode _____	State _____ Postcode _____
Email Address _____	
Preferred Invoice Delivery Method Mail (Summary) <input type="checkbox"/> Email (Detailed) <input type="checkbox"/>	

Part C – Customer’s Nominated Works (Offtake Details)

Offtake Number/s _____

Land (Lot/RP) _____

If offtake/s are located within a channel distribution network please complete below.

Name of **Distribution Network** (Name of Water Supply Scheme) _____

Part D – Customer’s Allocation Particulars

Please Note: It is a requirement of this application that you attach a copy of the Dealing Certificate.

Water Allocation Number _____ Nominal Volume _____ ML Zone _____

Water Allocation Number _____ Nominal Volume _____ ML Zone _____

Subdivision/Amalgamation (please circle relevant one) then show new lots by volume (ML); for example; 1 x 50ML, 2 x 100ML

Part D – Customer’s Allocation Particulars (con’t)

Purpose	From _____	To _____
Zone	From _____	To _____
Priority	From _____	To _____

Part E– Transfers out of Channel System - Termination Fees [Zone Change only]

If the Customer has a channel contract and seeks to change the location to the river then a Termination Fee may apply. Refer to the Fees and Charges Schedule for tariffs.

Part F – Change Statement

The Customer gives notice under their contract to Change their Water Allocation.

Important to note, if this application refers to a:

- **Zone change** – the estimated remaining water balance on the water account in the current zone will be transferred to a new water account in the new zone when the change of title is registered. Your Customer Services Advisor will discuss with you at the time of reviewing your application any rules relevant to your scheme.
- **Priority change** - if the announced allocation of the current or new priority is less than 100% then the transfer to the new priority will not occur until the start of the next water year.

The customer is required to provide SunWater the copy of the new Registered Confirmation Statement issued by the Registrar.

The Customer agrees to the terms outlined on this Application.

The Customer further acknowledges that SunWater may need to apply conditions in relation to distribution losses associated with the delivery of additional water into the channel system.

Solicitor signing on behalf of Customer:

Where a solicitor acting for a Customer signs this application, the solicitor warrants that their client has read, understood and agreed to be bound by the Terms & Guidelines and Change Statement.

*Where the solicitor signs for a Customer the solicitor’s name and firm must be included with the signature.

Signed by all Relevant Signatories

Customer’s Signatures:

Date:

_____	_____
_____	_____
_____	_____

CHECKPOINT

- I have completed all sections A to F
- I have attached a Copy of Dealing Certificate issued by the Department

PO Box 15536
CITY EAST QLD 4002

Fax: 07 3120 0249
Email: customersupport@sunwater.com.au

Our **Privacy Policy** can be viewed at www.sunwater.com.au

Terms and Guidelines

Response time by SunWater for:

- **Change of Water Allocation (Purpose, Zone, Priority)**
 - Provide supply contracts and issue of NTR (Notice to Registrar) – 5 business days from receipt of all required documents & forms
- **Subdivision**
 - Provide supply contracts and issue of NTR (Notice to Registrar) – 2 business days from receipt of all required documents & forms

Application

This application must be signed by the customer or their solicitor. Please attach your Dealing Certificate to enable SunWater to accept and proceed with this application.

Application Fees

Please refer to the Fees and Charges Schedule for the applicable Administration and Transfer Fees.

Customer's Contract

The customer will be issued a new contract after:

- SunWater's change of water allocation conditions are met; and
- Should the change move water out of the channel, the payment of the applicable Termination Fees.

The customer is required to notify SunWater that a change of allocation has been registered and to provide SunWater a copy of the new Registration Confirmation Statement/s issued by the Registrar.

Part B Transfer Volume of available water (Zone Change only)

The estimated remaining water balance on the water account in the current zone will be transferred to a new water account in the new zone when the change of title is registered. Your Customer Services Advisor will discuss with you at the time of reviewing your application any rules relevant to your scheme.

Channel Deliveries

Flow Rates and Maximum Diversion Rates – Channel (if applicable)

Access conditions and maximum diversion rates and works approvals are not affected by these amendments.

Caps for Transfers into Channel System (if applicable)

Channel/Pipeline capacity limitations may exist in some schemes therefore no additional allocation can be transferred into these sections.

Provided there are no other operational constraints to the delivery of water, there are currently no caps apart from those set out in the relevant Resource Operation Plan.

Part E Transfers out of the Channel system (if applicable)

Where a requested change involves the movement of water between the channel/pipeline and the river, approval of the transfer is at the sole discretion of SunWater, considering relevant contractual obligations and relevant regulations.

A Termination Fee payable by the Customer to SunWater applies where water is being transferred out of the channel/pipeline system. Refer to the Fees and Charges Schedule for tariffs.

Distribution Losses in the Channel System

SunWater will consider the impacts on distribution losses from the transfer as part of this application and advise the Customer of any requirements.