

CHANGE TO A WATER ALLOCATION APPLICATION

Please note the Change is processed by the Registrar. This Application is to manage changes to Water Supply contracts with SunWater in accordance with legal requirements.

This Application cannot be processed if incomplete and/or all required attachments are not supplied. Please ensure you complete the CHECKPOINT BEFORE you submit this application.

Part A – Customer Details	
Customer Account ID _____	Water Account ID _____
Name _____	Phone _____
Address _____ _____	Email _____
Part B – Transfer Volume of available water remaining (Zone change only) see Terms and Guidelines for more information	
Volume of available water to be transferred _____	<input type="checkbox"/> Remainder OR Nominated Volume _____ ML
Is water to be transferred to a new zone for remainder of the water year?	<input type="checkbox"/> Yes [Temporary Transfer form MUST be completed] <input type="checkbox"/> No [No action required]
If unsure contact us BEFORE lodging this application	
Part C – Change Details	
It is a requirement of this Application that you attach:	
<ul style="list-style-type: none"> Copy of the Dealing Certificate/s; and Temporary Transfer Application form if a Zone change (refer Part B above) 	
Water Allocation number _____	
Type of change _____	
Purpose From _____ To _____	
Zone From _____ To _____	
Priority From _____ To _____	
Part D – Transfers out of Channel System - Termination Fees [Zone Change only]	
If the Customer has a channel contract and seeks to change the location to the river then a Termination Fee may apply. Refer to the Fees and Charges Schedule for tariffs.	

Part E – Change Statement

The Customer gives notice under Clause 15 of their contract to Change their Allocation.

The Customer agrees to the terms outlined on this Application.

The Customer further acknowledges that SunWater may need to apply conditions in relation to distribution losses associated with the delivery of additional water into the channel system.

Solicitor signing on behalf of Customer:

Where a solicitor acting for a Customer signs this application, the solicitor warrants that their client has read, understood and agreed to be bound by the Terms & Guidelines and Change Statement.

*Where the solicitor signs for a Customer the solicitor's name and firm must be included with the signature.

Signed by all Relevant Signatories

Customer's Signature(s): _____ **Date:** _____

CHECKPOINT

- I have completed all sections A to E
- I have attached all required documents
 - Copy of Dealing Certificate issued by the Department
 - Copy of Temporary Transfer Application form (if applicable)

SunWater – Phone 13 15 89

PO Box 15536
CITY EAST QLD 4002

Fax: 07 3120 0249
Email: customersupport@sunwater.com.au

Our **Privacy Policy** can be viewed at www.sunwater.com.au

Response time by SunWater

- Provide supply contracts for signing and issue of ROP13 – 10 business days from receipt of all required documents & forms

Application

This application must be signed by the customer or their solicitor. Please attach all **REQUIRED DOCUMENTS** to enable SunWater to accept and proceed with this application.

Application Fees

Please refer to the Fees and Charges Schedule for the applicable Administration and Transfer Fees.

Amending the Customer's Contract

The customer's contract will be amended after:

- SunWater's change of water allocation conditions are met; and
- Should the change move water out of the channel, the payment of the applicable Termination Fees.

The customer is required to notify SunWater that the change of allocation has been registered and provide SunWater a copy of the notice of change from the Registrar.

Part B Transfer Volume of available water (Zone Change only)

If it is a requirement of this Zone Change request that the current remaining announced allocation volume be transferred to a new zone then a Temporary Transfer application form needs to be completed and attached with the Change application.

If a Temporary Transfer application is not attached then the remaining balance will remain in the announced zone until the commencement of the new water year.

Channel Deliveries

Flow Rates and Maximum Diversion Rates – Channel (if applicable)

Access conditions and maximum diversion rates and works approvals are not affected by these amendments.

Caps for Transfers into Channel System (if applicable)

Channel/Pipeline capacity limitations may exist in some schemes therefore no additional allocation can be transferred into these sections.

Provided there are no other operational constraints to the delivery of water, there are currently no caps apart from those set out in the relevant Resource Operation Plan.

Part D Transfers out of the Channel system (if applicable)

Where a requested change involves the movement of water between the channel/pipeline and the river, approval of the transfer is at the sole discretion of SunWater, taking into account relevant contractual obligations and relevant regulations.

A Termination Fee payable by the Customer to SunWater applies where water is being transferred out of the channel/pipeline system. Refer to the Fees and Charges Schedule for tariffs.

Distribution Losses in the Channel System

SunWater will consider the impacts on distribution losses from the transfer as part of this application and advise the Customer of any requirements.